TECHNOLOGY & MEDIA SERVICES

# NEW TEACHER TRAINING agenda

* Library Resources (Library Media Resources Handout)
  + MeL
  + REMC13
  + Discovery Ed & United Streaming
* Network Login Information (2022-2023 Login Information & New Employee Technology Handout)
  + Computer login
  + Changing Your Password (CTRL + ALT + DELETE) on district desktop
  + Building key card
* Office 365 / Google
  + District Email (ww.elps.us > STAFF > Google Mail or Microsoft 365)
  + Online Learning Expectations for Seesaw (DK-2) and Google Classroom (3-12)
    - (ELPS Guidelines for Google Classroom Handout)
    - (ELPS Guidelines for Seesaw Handout)
  + Video Conferencing Software (Google Meet or Zoom – use Google SSO)
    - (ELPS Guidelines for Google Meet Handout)
* File Storage (OneDrive / M: File Storage Visual Handout)
  + Net Storage (M: Drive)
  + One Drive / Google Drive)
* Student Information Systems
  + PowerTeacher Pro (PowerTeacher Pro Quick Reference Handout & FAQ Handout)
  + Illuminate Ed
  + aimsweb Plus
* Classroom Websites
  + Foxbright ([www.elps.us](http://www.elps.us) > STAFF > Foxbright Teacher Login) (Foxbright Teacher Training Handout)
  + Weebly ([www.education.weebly.com](http://www.education.weebly.com))
  + ADA Compliance (ADA Compliance – Alt Text Handout
  + YouTube Video Captions
* Classroom Technology
  + Interactive Whiteboard (System Control & Interactivity Handout)
  + Document Camera (HoverCam Handout)
  + Phone/Voicemail (Essential Things to Know Handout, 7841 Quick Start Guide)
* Technology Support (SharePoint Help Request Handout)
  + Technology Work Requests ([www.elps.us](http://www.elps.us) > STAFF > Technology Work Request)
* Other Resources
  + Staff Links ([www.elps.us](http://www.elps.us) > STAFF)
  + ELPS PD Weebly ([www.eastlansingPD.weebly.com](http://www.eastlansingPD.weebly.com))
  + Technology PD (request by going to [www.elps.us](http://www.elps.us) > STAFF > Technology Work Request)