

Minutes of the Policy Committee of the  
East Lansing Board of Education  
East Lansing High School – Board Meeting  
509 Burcham Drive, East Lansing, MI  
November 17, 2021  
4:00 – 5:30pm

**Opening of Meeting**

Terah Chambers called the meeting to order at 4:05pm.

**Roll Call**

Present: Terah Chambers, Monica Fink, Kath Edsall, Dori Leyko

Absent: None

**Approval of Agenda**

Kath Edsall offered the motion to approve the agenda. Monica Fink seconded. Unanimously approved.

**Approval of Minutes**

Kath Edsall offered the motion to approve the minutes for October Policy Committee meeting minutes. Monica Fink Seconded. Unanimously approved.

**Public Comment – 3 minutes**

None

**Meeting Topics/Action Items**

- Policy implementation
  - Discussed process for gathering feedback and gaining access to the new manual
    - Process for hosting the manual on the website
      - Will consult with Christian Palasty and Kelly Hocquard about options.
    - Process for allowing public to view
      - Dori will include in the weekly e-blast next week. Will also be available to the public in Items of Information in Board Book.
  - Remaining updates:
    - 3107 Detection dog
      - Accept Thrun's (second) markup
    - 5201
    - 5507
    - 4101-01 Religious Accommodations
      - Update from previous policy manual

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- 2201-01
  - Ported from previous manual our SB responsibility to remain updated with legislative updates.
- Add Crown Act Resolution to 3115 (perhaps number it 3115-01?) using same language as ICE Resolution (“The Board adopts as district policy its INSERT DATE resolution affirming its commitment to INSERT LANGUAGE FROM RESOLUTION. The resolution is available at INSERT LINK...”)
- Obtaining NARCAN for opioid policy – Dori is in the process of obtaining additional information.
- Discussed new Thrun updates received this week:
  - Policy 4226 Temporary COVID-19 Vaccination, Testing, and Face-Covering and three accompanying forms: This new policy is required for districts with 100 or more employees under the U.S. Department of Labor’s Occupational Safety and Health Administration COVID-19 vaccination, testing, and face-covering emergency temporary standards. The accompanying forms assist districts with implementing the policy.
  - Policy 2201 Board Powers/General Powers and Policy 4601 General: These existing policies provide authority to the Superintendent to manage the day-to-day operations of the district even where there is not a specific policy addressing a particular issue. This change is intended to address changes to health and safety circumstances that occur as a result of the COVID-19 pandemic.
    - Question: why is the first bullet point missing from the first “Direct the
  - Policy 3119 Experimental or Pilot Programs: This optional new policy provides a framework for implementing pilot or experimental programs in the district.
  - Policy 4205 Hiring and Background Checks: This existing policy was updated to include confidentiality measures for maintaining criminal background check information and reference 4205-AG-1.
  - 4205-AG-1 Criminal Justice Information Security (Non-Criminal Justice Agency): Thrun Law Firm has been in contact with the Michigan State Police (“MSP”) to develop this Administrative Guideline to ensure compliance with state and federal requirements for maintaining criminal background information for employees and applicants. The MSP reviewed this Administrative Guideline and approved its contents. If your district is undergoing an audit by the MSP, the district must provide this Administrative Guideline to pass the audit. Because this Administrative Guideline is not optional, it is being provided to all policy subscribers. For those districts that subscribe to the Administrative Guidelines and Forms, the previous 4205-AG is referred to 4205-AG-2 in the updated Table of Contents.
- Issues for next Policy (2022) committee:
  - Renaming of school buildings
  - Racial equity policy
  - Recess policy
  - Adding student representative
  - (Can look back at previous minutes for additional items.)

### Announcements

None.

### Adjournment

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The meeting adjourned at 5:31pm.