

Minutes of the Academic & Technology Committee of the  
East Lansing Board of Education  
East Lansing High School – Board Meeting  
509 Burcham Drive, East Lansing, MI  
October 19, 2022  
9-10:30am

**Opening of Meeting**

Terah Chambers called the meeting to order at 9:01am.

**Roll Call**

Present: Terah Chambers, Debbie Walton, Elizabeth Lyons, Glenn Mitcham, Christian Palasty,  
Student members: Pardis Raberimiandoab,

Absent: Annabelle DiMaggio

**Approval of Agenda**

Debbie Walton offered the motion to approve the agenda. Liz Lyons seconded. Unanimously approved.

**Approval of Minutes**

Liz Lyons offered the motion to approve the agenda. Debbie Walton seconded. Unanimously approved.

**Public Comment – 3 minutes**

none

**Meeting Topics/Action Items**

- Report from Kathy Kowalski
  - District library update: libraries are analyzing their collections with goal to increase diversity of each collection to 50%. Elementary schools are using the diverse book initiative to update their collections, too. Secondary libraries will start with school clubs about what students want to see in the libraries. Asking for \$1,000 per building (will apply for ELEF funding, too).
  - Red Cedar a bit of special case because that library had to be built from scratch when it re-opened a few years ago. There are big holes in the collection pertaining to curriculum (re-instituted Big Zoo lesson, but don't have enough animal books, for example).
  - Caldecott project will happen this year (focus on illustrations).
  - Technology update: elementary good (K-1: ipads, 3-5: Chromebooks), MMS has 22-24 carts that are mostly housed in the library. Prefer to have cart in the individual classrooms.

## East Lansing Public Schools Board of Education

- 2022-23 projects and funding sources
  - Delays in lots of orders. Access points for MMS and ELHS. Network hardware covered by e-rate so we'll get some funds back through that project (they will cover 60% of our expenditures based on our FRL population). They fund us on a 5 year cycle (we're in year 3). We have \$606,000 so we have to pay about \$400,000 that would come out of sinking fund dollars. Filed 470 form with e-rate to get bids to move forward with the purchasing. Project kickoff projected June 2023.
  - MMS and ELHS auditorium lighting replacement through Hamilton A/V. Budget will be 300k, for ELHS and 150k for MMS, 6-8 month lead time.
  - Elementary iPads due for replacement summer 2023.
  - Elementary and MMS A/V due for replacement (projectors). Get RFP out soon for summer. Could delay this if necessary (we have spares) but already well beyond manufacturer warranty.
  - Purchasing another grade level chromebooks to replace last laptops (currently seniors have them). After this most of our tech will be chromebooks except for some laptops for classes that run specific software (like Adobe).
- Google v. Microsoft project
  - Migrating away from Microsoft and to Google, ramping up for that by having students store their work on the Cloud. Will impact the high school more (MMS pretty much already using the Cloud/Google). Will create cap for local storage...most of our staff are under, but there are a few who are over. Suggest to move to Cloud.
  - Migrate from Outlook to Gmail in the next few days for all students, staff, school board members, everyone.
- Project updates
  - Increasing cyber security: two factor authentication.
  - Completed security audit through Sentinel this past summer.
  - Football stadium: adding cameras (to cover the field) and Wifi.
  - Replacing cameras in some of the gyms.
- Other items

### **Announcements**

none.

### **Adjournment**

The meeting adjourned at 9:11am.