



East Lansing  
Public Schools

## FINANCE COMMITTEE

509 Burcham Drive, East Lansing, MI 48823

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Members: Kath Edsall (Chair), Gary Holbrook, and Estrella Torrez

### Minutes – January 29, 2024

1. Opening of Meeting
  - a. Finance Committee member, Kath Edsall called the meeting to order at 1:03 p.m.
  - b. Roll Call
    1. Members Present: Kath Edsall, Gary Holbrook, and Estrella Torrez
    2. Excused Absences: None
    3. Nonmembers present: Dori Leyko (Superintendent) and Rich Pugh (Director of Finance & Operations)
  - c. Approval of Agenda
    - Moved by Gary Holbrook and supported by Estrella Torrez that the agenda for the Finance Committee meeting of January 29, 2024 be approved as presented. The motion carried 3-0.
  - d. Approval of Minutes
    - Moved by Gary Holbrook and supported by Estrella Torrez that the minutes of the October 25, 2023 Finance Committee meeting be approved as presented. The motion carried 3-0.
2. Public Comment
  - a. None.
3. Discussion
  - a. Revised Finance Committee meeting dates and times for the remainder of calendar year 2024.
  - b. Reviewed the 2024-25 budget calendar. Will update for revised Finance Committee dates.
  - c. Reviewed stipend for Supervisor of Payroll for added responsibilities for training replacement.
  - d. Reviewed purchase of a used truck for plowing. Would trade-in current Ford Escape vehicle used for courier services to offset overall cost. Used truck comes with plow package but not the blade. An eight-foot straight blade is estimated at \$5,000.
  - e. Reviewed the 2023-24 First Budget Revision Budget Book.
4. Adjournment
  - a. Kath Edsall declared the meeting adjourned at 2:05 p.m.