

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (⁵6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Pinecrest Elementary

Date of Drill: 4-25-17 Time drill was held: 2:00 (pm/am)

Exact time required to evacuate/shelter/secure: 15 minutes

Total Participants: ≈ 450

Remarks: The drill went well

This report is for emergency drill # 5 for school year ~~2016-2017~~ 2016-2017

Name of person conducting drill: Amy Webster

Title of person conducting drill: Principal

Signature of person conducting drill: Amy Webster

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____