



Glencairn Parent-Teacher Organization

939 Harrison Avenue
East Lansing, MI 48823

Nurturing Each Child
Educating All Students
Building World Citizens

Glencairn Parent Teacher Organization Minutes

January 9th, Meeting

Glencairn Library

In attendance: Karin Polischuk (President), Kim Roland (Secretary), Erin Black (Treasurer), Lorraine Ware (Principal), Julie Bungard (ELL), Stacy Criswell (Reading Interventionist), Jain Fang (parent), Terah Chambers (parent), Elizabeth Lyons (parent), Emily Guarrant (parent)

Absent: None

Meeting called to order at 7:05 p.m.

December 12, 2017 Minutes approved.

Teachers' Report (Mrs. Bungard, ELL & Mrs. Criswell, Title I Interventionist):

- Mrs. Criswell is working as a Title I Interventionist and will be coordinating Extended Learning Time. This program is starting January 22nd and runs for 16 weeks. Twenty students will be invited to the program for twice per week sessions that last an hour each session. There are four teachers on board for this program and it takes place after school. Letters to those students that have been selected will be going out later this week to invite them to participate. Groups will work together with a 5 student to 1 teacher ratio. This program is a K-3 program due to the new 3rd grade reading law. It has been made available due to federal money found by Glenn Mitcham.
- January assessments are an opportunity to re-evaluate and look into the changing needs of each student. This is a time to look at growth and adjust schedules. This is a fluid process.
- Individual reading intervention plan (IRIP) – Interventionists are working with the teachers and students. This process has really always been going on; we just have a formal name for it now.
- There have been five new students in the last couple weeks. Most often their parents are coming to MSU as visiting scholars. There are also kids that leave. New students need testing and evaluation to formulate plans for their learning. This is a busy and exciting time. Students work with Mrs. Bungard to learn English. She likes to work with 5 or less students at a time, but when it's busy will work with up to 8.
- Welcoming Committee – Four 5th grade students make up the Welcoming Committee as a part of the Student Leadership Team. They work with Mrs. Fromson and Mrs. Bungard to be sure the new students and parents are feeling welcomed to the school. They do tours, meet the student at the bus on the first day, connect students who have similarities, answer questions, etc.
- Translators for testing – It is a lot of effort to reach out to MSU groups to get translators for the testing in March. Ms. Bean helps with this. We could use help to get the word out to get more

translators. It typically seems like we have enough lined up and then transition happens in the college schedule and we lose some of the translators we've begun working with. What is needed is for a translator to take the English test and transfer it to the native language. Mrs. Bungard will put together a list of the languages we need translated.

- Thank you for helping with boots and snow pants and winter gear for students in need. Still in need of mittens and gloves.

Principals Report (Lorraine Ware):

- This is "Booster Week" which is a time to review behavior expectations. Especially important with the influx of new students. This includes before school, bathroom, bus, lunch, assembly and recess procedures. Teachers are also spending time reviewing class procedures.
- Golden Boot award has also begun – This is an award for the class with the tidiest area in the hallway, i.e. boots in the hallway lined up. The students get really excited about the bragging rights that come with holding the Golden Boot for the week. This is a good way to build community, have fun, and keep the hallways in order.

School Board Report (None present, but summarized by Terah Chambers who is here as a parent, but is on the School Board):

- School start time and teacher contract negotiations will begin being discussed. There is a desire to move High School morning start time to a later time and this would be part of the negotiations with the teacher's union. Also there will be discussions about start date of the school year, i.e. prior to Labor Day or after.
- Moving to Red Cedar next year – As soon as another community forum is scheduled, Mrs. Ware will get information out quickly. Our teachers are able to move their classrooms over to Red Cedar early and bussing for many families will be different next year. The teachers will need help packing and moving when it's time. More information should be coming in the near future.

Financial Report (Erin Black):

- We got a surprise donation of \$1,000, which will help with the shortfall on the Fun Run. This generous donation came from a student's great-grandparent.
- Due to contributions made to the PTO late in December and higher than anticipated spirit wear and reward earnings, we are able to fully fund expenditures identified in the approved PTO budget. In addition, the Imagination Playground approved for purchase using the remaining PTO playground funds, earnings from the football gear auction, and other resources, has been ordered and should arrive in March.
- We've earned more than budgeted in rewards and that money is still coming in.
- We've spent what was budgeted in the clothing allocation in order to get winter gear for students.
- Please remind teachers about their allocated per classroom budgets. This money can be used for classroom expenses.
- Enrichment performance – Some ideas include professionals to assist with Festival of Cultures or for the 5th Grade graduation, Special Persons Day, or March is Reading Month.

Calendar Review and President's Report (Karin Polischuk):

- Math night – On the 24th of this month. Coordinated by Stacy Dickert-Conlin and Ashley Ahlin and MSU Volunteers. May need set up, clean up, and volunteers to greet. A Sign-up Genius will probably be sent out soon. There are flyers being worked on and we can add something to the board outside. There will be busses from Spartan Village and 1855 Place.
- Taste of Glencairn – Kristin Bellar is coordinated this. Looking for power strips for crockpots. Flyers will be going out next week and there is already an active Sign-up Genius link. This is not a nut or allergen free event. The event is on February 7th from 6:00-7:30. Snow day date will be the following day. There will be busses from Spartan Village and 1855 Place.
- Special Person Day – This will be on February 14th (Valentine's Day). K-2nd is from 10-11am and 3rd-5th is 1:15-2:15pm. A concert will be for the first ½ hour and then tea for the second ½ hour. Students can invite any special person. There will be a tea and healthy snack reception with music the background. The students will hand out flowers. This is in lieu of a grandparent's day that other schools host. We are asking for each student to invite just one person and this can be a neighbor, friend, aunt, etc. For students who do not have a special person lined up, teachers or volunteers will be paired up. We'll ask for healthy snack donations. Still ironing some details.
- Are there any suggestions for different restaurants for dining out fundraisers? A possibility is Schuler's Books in Okemos (since the one in Eastwood is closing). Or could we coordinate something with the Eastwood store before it closes? We wouldn't want to conflict with the book fair. For restaurants, what about Olga's or Panera? We did Woody's and Pizza House in the past.

Upcoming Dates

Jan. 24 - Math Night

Feb. 7 – Taste of Glencairn

February 14 – Special Person Day

March 2 – Book Bingo

Meeting adjourned at 8:25 p.m.

Next meeting: 7 p.m. February 13th at the school.