



# Glencairn Elementary Community Council

## Quarterly Meeting

September 11, 2024 6:30pm – 7:30pm

Glencairn Elementary Library

Present: Shannon Torres, Nicole Gurrie, Jen Pace, Lara Hewson, Cassie Davenport, Cassie Goodrich, Bethany Mueller, Jasmine King, Erin Cazal, Cassie Fromson, Justyne Richardson, Molly Szpunar, Karla Forrest-Hewitt, Alicia Murray, Matthew Hollingsworth

### **Welcome / Introductions (5 min)**

**Shannon Torres**

Shannon provided details on the role/function of GECC and everyone introduced themselves

### **Principal's Report (10 min)**

**Justyne Richardson**

During first week of school there was a senator's visit and the unveiling of the book vending machine. Kids will be able to get a book from the book vending machine for their birthday. The school is continuing the bucket filler cards and plan to post them in the front office so everyone can see the kids being recognized. Mrs. Richardson also discussed the culture of Glencairn and her hope to get feedback from staff and parents. Regarding hiring there have been para-professionals and lunch monitors hired; there are still open lunch monitor and building sub positions.

### **Teacher's Report (10 min)**

The school has a new committee that is planning to have teachers/staff who regularly attend the GECC meetings and facilitate communication between the GECC and staff. However, no teachers were available to attend the meeting tonight. There was discussion around funding/reimbursement for teacher supplies and the plan is to have Amazon wishlists to streamline.

### **President's Report/ Event Calendar (10 min)**

**Erin Cazal**

There is a much larger number of folks volunteering this year, which is great because things had slowed down so much around COVID. Jen has been working to put all the volunteers/committees in touch with each other. If things need to be put in the weekly Glencairn School Newsletter, send it to Mrs. Richardson by Thursday. For the monthly GECC newsletter, send to Lara Hewson. For the social media pages, send to Dan and Kelsey Laird.

There is a form needed for events held at the school - if anyone needs a copy, let Erin know.

If any family members are volunteering with the school, they need to complete a volunteer form. The link is on the ELPS website and also here:

[https://app.informedk12.com/link\\_campaigns/volunteer-service-form?token=rr1C1CPCmGksB3e814vqURao](https://app.informedk12.com/link_campaigns/volunteer-service-form?token=rr1C1CPCmGksB3e814vqURao)

Walk and Roll to school is October 9th - this is a safe routes to school initiative. No one from safe routes to school was able to attend this meeting.

Staff appreciation lunches are being organized monthly. Cassie Fromson mentioned the organizers can ask her to send messages from the office to ask for contributions for the lunches.

Reviewed general events calendar for the rest of the year. Erin is planning to put together a list with dates to distribute per teachers' request.

**Treasurer's Report / Budget Approval (10 min)**

**Molly Szpunar**

Copies of the budget were distributed. Regarding revenue, we are hoping to increase fundraising with the fun run and Movie Night. We will put more details about fundraising in the newsletter (like Kroger, etc.) Discussed spirit wear and strategies to increase sales like presales or adding other merchandise like stuffed animal scottie dogs, pennants, etc. Erin suggested grouping fundraising incentives together with a goal of \$1500. Adjustments to other areas were made based on past year's details. For expenses for field trips, reductions were recommended because the district is now going to cover a district field trip per grade level and we have already funded Wharton Center field trips from last years budget. The healthy snack support line item was discussed with a possible solution of putting a signup genius in the newsletter so that families sign up instead of budgeting for it.

Erin moved to pass the budget and Bethany seconded. The budget passed unanimously.

**Fun Run (5 min)**

**Bethany Mueller**

The committee is working hard to get as close to the \$10,000 goal as possible. A letter was sent home last week and they are trying to incentivize donations by offering the highest raising class a pizza party.

**Volunteer Update (5 min)**

**Jen Pace**

Volunteer committees are in great shape. Fun Run signup is live. The student directory link is also live and will be compiled soon.

**New Business/Discussion (5 min)**

Cassie Fromson mentioned that it would be nice if every student could get a yearbook because it is hard to guess how many extras to order.

**Adjourn**

**Shannon Torres**

Cassie moved to adjourn, Jen seconded; the meeting is adjourned at 7:40pm