

East Lansing Parent Council Meeting – Board Only
Tuesday September 20, 2011
East Lansing High School – HUB
7-9pm

Minutes submitted by: Kimbirly Bodfish

- I. Attendance:
 - a. Lural Baltimore, Tessie Cardenas, Nancy Schertzing, Jeanne Maguire, Andy Korest, Kimbirly Bodfish, Teri Thompson, Donna Rich-Kaplowitz
 - b. Special Guest: Principal John Brandenburg
- II. High School Improvement Plan inclusive of Achievement Gap Initiatives
 - a. Tied to the district plan, presented next week at the DPC meeting
 - b. Pushing for more type 1 intervention – changes in teaching technique in the classroom
 - c. Using academic intervention sheet to assess how they helping students
 - i. John to provide a copy of the tool to ELHS PC
 - d. Expect teachers to approach students and expect them to show up during excel
 - e. Math tutor during lunch –students get tickets as a pass to the teacher with their lunch
 - f. New discipline forms , major and minor definitions to enable teachers to assist the students more and keep students in the classroom so they do not miss instructions
 - i. John to provide a copy to ELHS PC
 - g. New dean of students to help teachers who might be struggling with students – Nancy Artman, she is special education teacher and the current teachers are embracing her and the position.
 - h. Tim V is handling 12th grade only – taking over testing responsibilities and teacher evaluation.
 - i. Teacher professional development is around cultural competency – cultural theater and working on a coherent curriculum. Helps to address the achievement gap
 - j. Drops and ads did not allow for teacher picking by students or families. The previous process was not necessarily fair, only people in the know would get the good teachers. Another step to address the achievement gap.
 - k. Achievement gap meeting – short term goal review, what have you done? One teacher from each department will attend. Still meeting monthly, 3rd Monday of the month – October 17th is the first meeting 7-9 at Timberlane. Leadership team to expand to 5.
- III. Safety Protocol
 - a. Tomorrow the education council is meeting and this is the first thing on the agenda. Establishing a district emergency medical procedure
 - b. Independent Report of November 4th Tasing Incident- Update
 - i. The current report does not address much. How do we communicate information with parents?
 - ii. There are processes being put in place to outline the roles of ELHS faculty and staff as well as ELPD officers who are in the school.

APPROVED MINUTES

- IV. 2011/2012 Calendar of Meeting Dates and Speakers (full calendar available on the ELHS PC web page)
 - a. October 18 – School Climate. Principal, dean of students, etc...
 - b. November – Trends in College admissions. MSU LCC UoM

- V. 2011/2012 Budget (see attached)
 - a. Kimbirly moved to approve the budget as is - Approved
 - b. Teacher requests – 2
 - i. Nancy moved to approve a maximum of \$1148 to the Science Department for 2 document cameras with the expectation the ELHS Science department will also apply for an ELEF matching grant to extend the potential purchase from 2 cameras to 4 – Approved.
 - ii. Jeanne moved to approve \$200 for Robin Remer-Saenz AP Studio Art class field trip to Grand Rapids Art Prize – Approved.

- VI. Miscellaneous
 - a. Minute approval process to be revised. Minutes will be provided electronically, reviewed and approved within 3 weeks.
 - b. Minutes will be emailed to Jason Sparkia to be added to ELHS PC webpage.