

ELHS Parent Council Meeting Minutes

Committee/Meeting Name	ELHS Parent Council Meeting				
Date	10-15-13	Starting Time	6:30 pm	Ending Time	8:00 pm
Location	ELHS "HUB"			Recorder	Pam Bergeron
Members Present	T. Meyer, G. Gutierrez, P. Granberry Russell, P. Bergeron, J. Brandenburg, K. Hittner, L. Rutkowski, S. Sweitzer, D. Kaplowitz, N. Schertzing, C. Merkel, N. Lake				

Topics	Discussion, Information	Action to be Taken, Decision, Recommendation, Timeline
Principle Report – John Brandenburg	<p>District Priorities:</p> <ol style="list-style-type: none"> 1. Increased instructional collaboration 2. Improve instructional strategies 3. Increase literacy and numeracy 	<p>1 and 2: Collaboration and Strategy: PLC'S: ELHS has established PLC's (Professional Learning Communities. 3-5 teachers collaborate 2-3 xs per month for 90 mins to collaborate instructional strategies, write assessments and plan together. Four core areas - 3 PLC's in each of the core areas. This has proven to be extremely effective use of teachers' time and efficacy. Learning Walks: Patterned after Kevin Feldman's work, teachers observe each other's classroom instruction and give feedback to one another. Peer instructor feedback center around student's visible engagement, proving the student is visibly engaged and earning.</p> <p>3. Increasing Literacy: There is a PLC for common core State standards to support literacy in the classroom through critical thinking exercises. One example that Principle Brandenburg shared was history students read an article together, critically analyzed the content and compared it to h=what was found in their text. They then wrote 2-3 pargrahs that could give an alternatively look and opinion win their textbook. All classes, all teachers are responsible for increasing literacy in their curricula.</p>
	Minority Student Achievement Network	The group's visit to Amherst was successful and resulted in the development of an action plan to help close the achievement gap. The group shared their template at the county United and Social Progress Meeting. They have visited many organizations and have given most impressive

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		presentations -all with a common message: we need to reach our students at a younger age. They will be invited to the November Parent Council Meeting.
	School Rules TV Spot	A local Morning News program interviewed our talented students and highlighted their artistic, community, leadership, academic, and musical achievements extremely well.
School Board Report (Nate)	<p>Meeting structure</p> <p>Topics under discussion:</p>	<p>Formal meetings every other week. Work sessions the other weeks -cameras off</p> <ol style="list-style-type: none"> 1. Schools of Choice 2. Redistricting Plan -Posted 10/15 Public comment mtg- (10/28) Vote on Boundaries- (11/11) 3. Superintendent Search: a special metg will be held 11/4 to gather recommendations on best ways to go about the search. 4. Budget: We're down 20 + students equating \$8,000 p/student) Concerned how to makeup this deficit. The deficit resulted from not being able to fill all the kindergarten-5th school of choice slots. 5. Strategic Plan implementation. Discussion continues
Treasurers Report (Shan)	<p>2013-14 budget presented for adoption</p> <p>Audit</p>	<p>Motion to increase Teacher Appreciation Lunch appropriation from 50.00 to 115.00. Motion carried.</p> <p>Motion to delete "dues" line item and change it to 'Donations' all under 'Fundraising category. Motion carried.</p> <p>"Meijer and Target" dollars will be posted in the next parent e-blast</p> <p>Motion to include a "Grants" line item. Motion carried.</p> <p>PDF of bank statements and the monthly reconciliation will be brought to PC meetings. Sufficient protection is insured via 3 signers, photo scans of checks and checks recorded on spreadsheets.</p>

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		Motion to adopt budget as amended. Motion carried
Fundraising Report (Nancy)	Appeal Letter	Letter will be sent to all parents/guardians in November with a reminder as 5013C, contributions are 100% tax deductible. A follow-up postcard will be sent in December. Stationary costs will be covered by ELHS. Parent Council will cover postage costs. Thank you notes to donors will be sent after each contribution is received.
Grant Requests (Konrad)	2 teacher grant requested received: Utility Carts Document Cameras	\$175.00 pending more information that Principle Brandenburg will solicit. Co-Chairs will be consulted for appropriation of funds. Motion carried to fund 750.00 toward 3 document cameras. Nancy will write a letter of support to send to ELF to fund other half of request.
Library Staffing (Nancy)	Parent Staffing	One parent is in the library every morning from 7:15 – 8:00 Tutoring in day afterschool E-blast will request more volunteers in library one day week
Volunteer Coordinator Report (Wanda)	Teacher Appreciation Luncheon	Candace Merkel, Chair will indicate to Lisa what needs remain for this acativity. Next E-blast will include this information
ParentTeacher Conferences	Schedules have been sent	THANK YOU TO ALL VOLUNTEERS for your amazing effort!
DPC Report (Donna)	Egg Wars ELF Disbursement of Funds Busing Traffic Study	Despite pre-emptive communications form the Principle, Parent Council and others, egg wars happened again with Pinecrest school and neighborhood involved. Police response was slow. Collaborative efforts to prevent this in the future are in progress. 40,000.00 has been dispersed to our schools including lock down buttons on key coded doors. Early arrivals of students a problem in middle school Around MacDonald Middle School being conducted

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Adjournment	8:00 pm	
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