



East Lansing Public Schools Board Office, 501 Burcham Drive, East Lansing, MI 48823

## FORM TO REQUEST ADVANCE NOTIFICATION BY FIRST CLASS MAIL OR EMAIL

Dear Parent / Guardian:

Complete this form **ONLY** if you are requesting advance notification of a pesticide application by United States Postal Service first-class mail or email.

Please be advised that you **WILL** receive notice via the methods identified in the annual advisory notice and should only complete this form if you are also requesting notification by first-class mail or email.

If you are requesting prior notification of pesticide treatments conducted at school buildings, other than a bait or gel formulation, and you would like the notice to be delivered by United States Postal Service first-class mail, postmarked at least 3 days prior to the planned treatment, or by email (48 hours before the application) please complete the information on the following form and submit it to:

East Lansing Public Schools, 501 Burcham Drive, East Lansing, MI 48823, attn. Pesticide Communication

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**I wish to receive a prior notice of nonexempt pesticide application to the school by first-class mail or email.  
Select only one and please print legibly.**

- ☐ Receive notification by email at least 48 hours before application.
- ☐ Receive notification by first-class US mail postmarked at least 3 days before the application.

PARENT NAME: \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY and ZIP CODE: \_\_\_\_\_

DAY PHONE #: \_\_\_\_\_

EVENING PHONE #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

Please Check One:

- ☐ I wish to be notified prior to a scheduled pesticide application inside of the school building.
- ☐ I wish to be notified prior to a scheduled pesticide application on the outside grounds of the school building.
- ☐ Both of the above.

Select which school buildings: Donley \_\_\_\_\_, Glencairn \_\_\_\_\_, Marble \_\_\_\_\_, Green \_\_\_\_\_, Red Cedar \_\_\_\_\_, Whitehills \_\_\_\_\_, MacDonald \_\_\_\_\_, High School \_\_\_\_\_.

Signature \_\_\_\_\_

Date \_\_\_\_\_