

MINUTES FOR WILLIAM DONLEY SCHOOL ASSOCIATION 9/15/2015

CALL TO ORDER

A monthly meeting of the WDSA was held on September 15, 2015 in the Donley Library. The meeting began at 7:04pm and was presided over by Jeff Powers.

ATTENDEES

Jeff Powers (President), Julianna Hanna (Vice-President), Colleen Taylor (Treasurer), Nichole Martin (Secretary), Tracey Barton (Principal) and parents at-large; Madelyn Day, Rebecca L., Sheila Pence, Troy Pence, Micaela Balzer, Alexandra Huhta, Leonie Hintze, Karryl Chriss, Kimberly Scott, Kandy Miller, Ginny Cangelosi, Kate Powers (East Lansing School Board), Alexis Lay and Vicky Bellon.

APPROVAL OF AGENDA

A motion to approve the agenda was made by Alexandra Huhta and seconded by Bree Anderson, which an addition of the Fall Clean UP to the Committee Reports.

OFFICER/COMMITTEE REPORTS

Treasurer's report presented by Colleen Taylor

Principal's report presented by Tracey Barton

Mrs. Barton reported the hiring of 3 full-time Title I paraprofessionals and 1 part-time teacher for Donley. DRAs (reading tests for previously identified children) are currently being conducted. Aimsweb testing will then be conducted to assist in identifying students levels of educational need. GoFit Groups will begin soon with classrooms breaking into 4 small groups with utilization of paraprofessional supports.

Bussing – there is only one scheduled bus for Donley this year. Please refer to the East Lansing School District website for questions related to bussing needs.

Lunch/Recess - Five minutes has been added to lunch. Kindergarten and 1st grade play, then eat. 2nd-5th grade eat then play. All children are required to stay in the cafeteria for a designated period of time. Afternoon recess has been shortened by five minutes to allow for more adequate teaching in the classrooms. Areas of the playground have been designated on certain days for particular grade levels.

Parking – We continue to have parents parking and leaving their vehicles in the north entrance of the school. This backs up traffic flow during drop off/pick up times and is causing issues for bussing. Worker vests have been ordered and will be available soon for parent volunteers who will be on site to assist in encouraging parents to stay in their vehicles or park in the appropriate parking spots on school grounds. A total of five new parking signs will be placed on the north and west sides of the building to encourage parents to follow parking procedures.

Fundraising report presented by Alexandra Huhta

Alexandra will be meeting with all building teachers over the next week to discuss and ask for assistance in supporting/encouraging youth participation in the upcoming Fun Run. She will discuss procedures for the collection of Box Tops and Labels for Education to ensure information is passed along to parents. An informational sheet will be sent home with students to note additional on-going fundraising opportunities that families have to raise money for Donley, including the Meijer and Kroger Community Rewards Programs.

Alexandra will be providing teachers with a WDSA Grant Request Form that they can fill out for identified needs they have for their classrooms.

Event/Volunteer Coordinator Report was presented by Julianna Hanna.

Fun Run update was presented by Vicky Bellon.

The Fun Run date is October 8th at Donley. As a school, we would like each child to raise a minimum of \$50. Funds can be acquired one of three ways

- 1) Money can be donated by cash (placed in a sealed envelope with the child's name, teachers name and FUN RUN written on the outside) and turned into the school
- 2) Checks made payable to WDSA (placed in a sealed envelope with the child's name, teachers name and FUN RUN written on the outside) and turned into the school
- 3) Donley will have a website set up for our school and each child and donations can be made online by friends and family all over the world!

Pumpkin Festival / Fall Carnival presented by Kandi Miller

Pumpkin Fest is this Friday October 16th from 6-8pm! SO much fun is planned! Bounce house, balloon artist and a spooky tunnel! Games and food too! Tickets can be pre-purchased or bought at the door. As always, these great events are made possible by the help of volunteers! Please see the following sign-up genius link and help in any way you are able!

<http://www.signupgenius.com/go/70A0549ACA72EA46-pumpkin1>

Make a Plate presented by Bree Anderson on behalf of Kelly Luther

Information will be sent home and due back in November. We are doing plates early this year to assist with holiday gifts that families may want to get for others.

Book Fair / Load the Library presented by Kimberly Scott

Book Fair Sales were good for the Fall. The Book Fair Committee utilized \$38.12 of WDSA funds to raise its goal. The library will be receiving over \$1100 to assist in new books for the library.

Fall Clean Up presented by Julianna Hanna

Approximately 20 people helped including Ms. Brace to assist with Fall Clean Up. This year, Earth Tones donated the mulch and 10-12 mums were planted as well as spring bulbs. We have a new Scarecrow "Bill" who is our season greeter for the kids at the front door!

ANNOUNCEMENTS

Upcoming Events: October 10th – Fall Clean Up
 October 16th – Pumpkin Festival / Fall Carnival
 October 20th – WDSA meeting – with special guest State Senator Curtis Hertel

Please "Like" the WDSA Facebook Page to stay up to date with the latest Donley/WDSA news and happenings.

ADJOURNMENT

Vicky Bellon moved that the meeting be adjourned and this was agreed upon at 8:10pm.

Nichole E. Martin
Nichole E. Martin, Secretary 2015-16
William Donley School Association

10/20/2015
Date of Approval