

# Meeting Minutes

## William Donley School Association Meeting

Date/Time: September 20<sup>th</sup>, 2022 7:00-8:30pm

Location: Library and Zoom

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### Board Officers:

President: Rhiannon

Vice President: Julie Tobin

Treasurer: Emily Ostrowski

Secretary: Lisa Farzam

### Attendees:

Rhiannon Worgess-Carveth

Emily Ostrowski

Julie Tobin

Lisa Farzam

Sonya Wardell

Lizzie King

Tracey Barton

Sarah Gallagher

Jessica Murphy

Molly Coscorelli

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### Introduction's:

- Quick introduction of all attending the meeting.

### Approval of September's meeting minutes:

- First motion by Julie Tobin meeting and second by Emily Ostrowski.

### Treasurer's Report: Emily Ostrowski

#### **Brought in:**

- \$25 Linda McKnight Book Fund
- Bank Interest \$6
- \$228.95 5th grade T-shirts

#### **Spent:**

- \$478.95 5th grade T-shirts (WDSA contributed \$250)
- \$20 LARA fee

## **As of 8/31/2022**

Petty Cash: \$100

Spartan Saver: \$5

IMMA \$14,165.36

Checking \$23,855.58

TOTAL: \$38,125.94

- Fiscal year starts July 1<sup>st</sup>
- Linda McNight book fund given by family as a memorial fund. Spent \$1,290 on classroom books
- In good financial standing.
- Look into moving some of the checking/saving funds into money market for higher rate of return.
- Lara fees of \$25
- First motion by Lisa Farzam and second by Julie Tobin.

### Teacher's Report: Tracey Barton

- Recorders paid for by WDSA for 4<sup>th</sup> and 5<sup>th</sup> grade because the 4<sup>th</sup> graders didn't get to do them last year.
- Line up and parking circle going well at drop off and pick up
- Setting up goals for each building with each individual growth goal. When looking at percentages you lose the individual. This is a way to push each student even if they are at goal. This will help them to continue to grow.
- Bookworms- new reading curriculum. Components to use with whole group and also individuals.
- 5<sup>th</sup> grade partnering with the juniors at MSU this fall. Seniors may be able to work with 2<sup>nd</sup> graders too. Still trying to work that out.
- Lunch back to like before Covid; using plastic trays and kids are loving it. Need lunch aids.
- Shannon librarian used \$100 to purchase letters.
- Outdoor learning area still in process. Sounds like personnel issues are the back up.
- Prepared for egg wars since it is homecoming week. Children with allergies have been contacted and janitors on call to clean property if needed.

### Principal's Report: Tracey Barton

- With Teacher's report

### DSC Report: Rhiannon Worgess-Carveth

- Rhiannon Secretary for the DSC
- Custodial work is contracted out and moving these services back in East Lansing. ½ of the ELPS buildings do not have enough janitors
- Using district funds to reduce costs of lunch at each school. Donley title 1 so still free lunch and breakfast.
- New this year- Activity pass which allows kids and parents to come to sports free. To encourage students to participate and attend.
- Looking for low costs ideas to create accessibility for students who cannot utilize the playground. Should we fundraise as a district to try to make all playgrounds accessible? Maybe chalk/stencils... what else??
- K9s for change. Looking to have therapy dogs at each school for the kids
- Hosting a forum for watch all of the school board candidates. Gathering questions from each school and then figure out what questions to use.

### Committee Reports/Fundraising Opportunities:

- **Marco's:** Monthly- 1<sup>st</sup> Thursday each month

- **Box Tops:** Monthly based on use.
- **Amazon Smile:** Monthly- send out sign up cheat sheet. More parents have signed up.
- **Spirit Wear:** New website is up and going with new logos. 15% off until the end of the week. Can leave the shop open at all times. Promotions go on and off so we can promote when things are on sale. Can update items very easily. Set up was also very easy.
- **Square One:** Mrs. Miros is working with the kids to do art now. Online orders only shipped to each families home.
- **Book Fair:** Set for the week after Thanksgiving. Last book fair went well when parents sent money with kids and it was ran during school hours. May need to order more journals this time. Kids seem to love them. Can we provide a classroom wish list so parents can purchase things for the classrooms during this time? Could ask parents to donate to help teachers buy books? Look at having an evening or after school time for those parents/students that want to come in.
- **New Business:** Science night. Next Thursday. 16 or 17 groups. 20-22 stations. Working to get how many tables and chairs are needed to get set up figured out. Frogs in art room. From 6-7:30pm.
  - o Will need to provide water and snacks for volunteers. Told volunteers no egg or peanut environment. Water granola bar and chips. Every group is volunteering.
- **Reached out to Jason to update website with meeting minutes:** All up-to-date now.
- **Fall conferences.**
  - o Brainstormed lunch ideas for teachers during conferences. Planning to utilize Sign-up Genius for packaged food and monetary donations.
- **Fundraising:**
  - o Fundraisers this year will include Spirit wear profits, Square One Art profits and an upcoming spring online auction. Hoping to have an end of auction celebration/carnival for families. Julie will take the lead on the online auction but need another person to take the lead coordinating the carnival event. Auction donations will be accepted from families and local businesses. Businesses will be visited or will receive letters/emails sent requesting donations. Planning to use Square for donations, but Venmo or PayPal may be considered in the future.
- Motion by Emily passed to transfer \$10,000 from checking to money market at MSU FCU to increase monthly interest.

Motion to adjourn: First by Rhiannon Worgess-Carveth and second by Emily Ostrowski .

Next meeting: Tuesday, October 18<sup>th</sup>, 2022