

# Meeting Minutes

## William Donley School Association Meeting

Date/Time: October 18<sup>th</sup>, 2022 7:00-8:30pm

Location: Library and Zoom

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### Board Officers:

President: Rhiannon

Vice President: Julie Tobin

Treasurer: Emily Ostrowski

Secretary: Lisa Farzam

### Attendees:

Lisa Farzam

Emily Ostrowski

Julie Tobin

Tracey Barton

Lizzie King

Josh Kelley

Kevin Tracy

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### Introduction's:

- Quick introduction of all attending the meeting.

### Approval of September's meeting minutes:

- First motion to approve September's meeting minutes by Emily Ostrowski and second by Julie Tobin .

### Treasurer's Report: Emily Ostrowski

#### **September 2022 Donley financials:**

#### **Brought in:**

Bank Interest \$7.27

\$41.16 Amazon Smile

\$192 cans

\$25.45 Kroger

Total: \$258.61

#### **Spent:**

\$300 Teacher Reimbursement (Miros, Johnston, Norman)

\$15.89 Zoom

\$236.89 library fees

\$33.17 snacks for Science night volunteers

\$80 popcorn supplies

Total: \$665.95

\*\*\* Transferred \$10,000 from checking to money market\*\*\*

**As of 9/30/2022**

Petty Cash: \$100

Spartan Saver \$5

IMMA \$24,172.63

Checking \$13,448.24

**Total \$37,725.87**

\*\*\* \$1382.06\*\*\* Belongs to Linda McKnight fund and not WDSA

- Book fund- Linda McNight. Family members will help assist with what to do with the funds. Need to contact and see if they know what they want to do with it or if we can ask the teachers and see they need anything?

First motion to approve September's financials by Lisa Farzam and second by Julie Tobin.

Teacher's Report: Tracey Barton

- Due to conferences no teachers here.
- Conferences went well. Teachers loved the lunches. It is always so helpful and excited to have good food after a long day.
- Bookworms curriculum- new to teachers, students and parent's this year. It is research based. The curriculum is divided into three 45 minute sections. The first section is to rereading to hear the pronunciation and repetitive practice. The second section is Differentiation block-which is where the students learn in a group and rotate through to get one on one time with teacher. The third section is focuses on sentence structure. Each section builds on the last section. The 4<sup>th</sup> and 5<sup>th</sup> graders are having a bit harder time adjusting just because it is new to them. Teachers are in training and Donley has a trainer that comes into the school.
- Outdoor structure is almost done. Still dealing with staffing issues with construction company that is working on it.
- Each school in the district is changing to East Lansing Custodial Services as of the 1<sup>st</sup> of the year. This will give more consistency than the contracted workers now.

Principal's Report: Tracey Barton

- With Teacher's report

DSC Report: Rhiannon Worgess-Carveth

- Fundraising- talked about for new ideas for the elementary schools. Movie nights, fun runs, spiritwear, carnivals; these are all ideas that were briefly discussed.
- At Marble, Marian McGuinnis is looking to consolidating website and ways of communication. Because we are a non-profit we can use Techsoup which is similar to Dropbox to have all information in one place. This maybe a way to help with a new website for the WDSA or help with financial book keeping. She is willing to come work with us if we would like? Maybe we should reach out with questions?
- Buddy basketball is looking for head coach and assistant coach

## Committee Reports/Fundraising Opportunities:

- **Box Tops:**
- **Amazon Smile:**
- **Kroger:**
- **Marco's:** Picked up 3 checks
- **Science Night:** A huge thank you to Rhiannon for how well the night went. Everyone had a great time and other schools are looking to have a science night after hearing about ours. It is so great that it was a no cost night that we can do for the students. Rhiannon has everything in a spreadsheet and ready to pass along.
- **Spirit Wear:** Website available at all times. Getting a check for \$300 from first sale. Different sales will be offered at different times to incentives new purchases.
- **Square 1 Art Project:** Order forms out and home. Parents can go online to order and orders will be shipped directly to house. Orders due by November 2<sup>nd</sup>. Depending on when people order, they should hopefully have their items before Christmas.
- **Book Fair:** November 28<sup>th</sup> thru December 1<sup>st</sup>. Set up November, 22<sup>nd</sup>. Planning to add more journals. Monday and Tuesday will be preview days. The kids will then bring their money or put money in their e-wallets to spend at their designated classroom time. Thinking of having an evening time available for parents to come shop? Maybe from 5pm to 7pm?
- **Mileage club:** Starts after spring break. Sparrow cut program. Will cost about \$250 to go to company that runs it directly. Maybe look into other companies that may help with this cost. Otherwise WDSA will cover so that the students can do this.
- **Questions for Candidate Forum:** Thursday, October 20<sup>th</sup> the school board candidate forum put on by DPC and middle school board will ask the candidates questions. This is a Zoom event. Limit of 250 live, but will be recorded and able to watch at a later date. Questions accepted through today that can be considered to ask the candidates. Want to have a good mix of questions. 10 candidates.
- **New Business:**
  - o **Wreath sale-** Not doing this year due to increase in costs due to supply issues.
  - o Kevin Tracy works in exhibit design at Impression 5 has a student in kindergarten at Donley. Micaela Balzer can offer free field trip for the whole kindergarten class.
    - Because Donley gets reduced and free lunch and is title one that means we get reduced fees at Impression 5. Generation science 2<sup>nd</sup> grade is available to each grade. Demo can be done here at school. Think about ways this would be helpful to the teacher's and applicable to lesson plan and let them know what we need.

Motion to adjourn: First by Lisa Farzam and second by Emily Ostrowski.

Next meeting: Tuesday, November 15<sup>th</sup>, 2022