

Meeting Minutes

William Donley School Association Meeting

Date/Time: October 19th, 2021 7:00-8:30pm

Location: Zoom

Board Officers:

President: Julie Tobin

Vice President: Rhiannon Worgess-Carveth

Treasurer: Emily Ostrowski

Secretary: Lisa Farzam

Attendees:

Rhiannon Worgess-Carveth

Emily Ostrowski

Julie Tobin

Lisa Farzam

Tracey Barton

Jessica Murphy

Angela Pridgeon

Michaela Norman

Julianna Hanna

Megan Laskos

Kathryn Farr

Julia Olivas

Molly Coscarelli

Introduction's:

- Introduced all officers and each person attending introduced themselves.

Approval of September's meeting minutes:

- First motion by Rhiannon Worgess-Carveth and second by Emily Ostrowski.

Treasurer's report: Emily Ostrowski

- Checking at \$23,120.26
- Savings at \$14,141.02
- Total of \$37,366.28
 - o Brought in:
 - Marco's Pizza: \$136
 - Kroger: \$28
 - o Paid out:

- Zoom: \$15.89
- Classroom spending: \$149.44
- 5th grade breakfast: \$399.52
- Approved treasure's report. First by Rhiannon Worgess-Carveth and second by Lisa Farzam.

Teacher's Report: Michaela Norman

- The teachers were so happy to have such wonderful lunches during the ½ day's for conferences. They appreciate our support, but are also so grateful to the two Donley families; Jose Romero, chef at Black Cat Bistro and Jose and Courtney Miroquesada of Jose Cuban Sandwich and Deli for the donation of 2 amazing lunches.
- All of the teachers and staff love the new spirit wear and are excited to order.
- Everyone enjoying being back to school and things are going well.

Principal's Report: Tracey Barton

- Open discussion about how the decision was made and what plans are to be put in place in regards to the cancellation of the Halloween parade and Valentine's Day celebration.
 - The principals at each elementary schools have been discussing the idea for years and it just felt like the right time to make the change.
 - Each teacher is working to incorporate celebrations for all cultures and will be communicating those plans to the parents as they come.
 - One parent recommended inviting the students to attend the Heritage Hills parade that takes place on Halloween Day.
- Tracey has been in contact with Meridian Township to request a crossing guard at the crosswalk on Highgate. We are next to receive a grant from safe routes, so maybe we can look at putting some of the funds towards the crossing guard. This is 1 of 2 pathways from the neighborhood to school and it highly utilized each day.
- The parking loop and exit routes need another look. It is very hard to see to turn left onto Lake Lansing. Tracey said she will have someone take a closer look at this at drop off and pick up.
- Tracey is always open to talk by phone or email with anyone that has any questions or concerns.

DPC Report: Rhiannon Worgess-Carveth

- Next meeting is the first Friday in November. They will be holding the meeting virtually, but you are also welcome to join in-person.
- Thursday, October 21st they are offering in-person training for this group at East Lansing High School at 7pm.

Committee Reports/Fundraising Opportunities:

- **Marco's:** 1st Thursday of the month. When you call and order and say it is for Donley, Marco's will donate a portion of the sales back to Donley. Brought in \$136.
- **Box Tops:** We now must have parents scan their receipts, so this has been tough fundraiser since they made this change.
- **Amazon Smile:** We needed to be reinstated. Emily called the IRS to figure out what paperwork needed to be submitted and did what was needed. We are now just waiting for the IRS to process and accept the paperwork to get us reinstated and get this benefit working for us again.
- **Spirit Wear:** Brought in \$670 from the sale of the new spirit wear. All shirts have been sent home. A stock order was ordered by the WDSA to be sold at future events.
- **Square One:** All order forms went out this week. The deadline for orders is November 4th. All of the orders should come in before Thanksgiving.

- **Mulch Fundraiser:** Julie called and is waiting for a call back. The East Lansing Lacrosse teams does an annual mulch sale, so they want to make sure that it is ok with them that another east Lansing program does the same fundraiser. We will revisit at next meeting.
- **Wreath Sale:** The cost of the supplies have gone up this year, so we will be charging \$30/wreath. We need to have the orders in by November 5th. Pick up will be December 1st, so we need to figure out when we will hold pick-up times for those who purchase the wreaths. Maybe we can set up in the bus loop? We will do some more talking with Tracey to figure out a plan on this one. Will update the flyer and get it out this week.
- **Book Fair:** Chairs from each elementary school got together to try to come up with ideas on how to hold these in-person rather than just online. The biggest challenge is that no one is allowed in the buildings to help manage the book fair. Emily has a meeting this Friday at 11am with the Scholastics rep to see what her thoughts are and to come up with a plan.
- **New Business:**
 - o New Art Teacher: Tracey forgot to mention that a new art teacher was hired and will be starting very soon. Her name is Amy Miros and she is coming to us from the Lansing School District. She has 20 years of experience and she is really excited to bring new art techniques to our classroom. She already worked with the kids last week on a Hispanic Heritage kite project and the kids had a great time.
 - o Karen, the long-term sub that was working in the art room will continue to sub in the building.
 - o Tracey is waiting to get the okay to let parents and volunteers back in the building and will do so as soon as she can. Each parent will need the background check paperwork on file in order to be able to enter the building when we do have the okay.

Motion to adjourn: First Rhiannon Worgess-Carveth and second Emily Ostrowski

Next meeting: November 16th, 2021