

Meeting Minutes

William Donley School Association Meeting

Date/Time: October 20th, 2020 7:00-8:30pm

Location: Google meet: <http://meet.google.com/neu-dszy-ctw>

Board Officers:

President: Rhiannon Worgess-Carveth

Vice President: Alex Huhta

Treasurer: Emily Ostrowski

Secretary: Lisa Farzam

Attendees:

Rhiannon Worgess-Carveth

Alex Huhta

Emily Ostrowski

Lisa Farzam

Jessica Richards

Michelle Scott

Julianna Hanna

Julie Tobin

Kevin Decker

Nicole Martin

Approval of September's meeting minutes: Motion to approve. 1st Julianna Hanna. 2nd Julie Tobin

Treasurer's report: Emily Ostrowski

- Checking roughly \$27,000
- Money Market \$14,000
- Caught up on all LARA fees
- Motion to approve. 1st Alex Huhta. 2nd Lisa Farzam

Teacher's Report: Michelle Scott & Jessica Richards

- Edgewood Community center in need of cleaning supplies, paper towel, packaged snacks, etc. Can we organize getting this together?
- In need of a coat drive. Mainly in need of larger sizes. Discussed donating a certain amount for new coats to be purchased. Decided to chat with Tracey further to see exactly what is needed. Check back at next meeting.
- Virtual fieldtrips. Big zoo? Wharton? Impression 5? Nature lady? After much discussion, Julianna Hanna agreed to look into any virtual opportunities that the teachers/kids can be doing while home.
- Will there be another scheduled material pickup if extended to January?

Principal's Report: Tracey Barton

- For next meeting, how can we get the kids socializing more in their virtual classes?

DPC Report: Alex Huhta

- All schools having fundraising issues. Everyone trying new/different things. We plan to put things on hold for the most part at least for now.
- Dori willing to come to this meeting. All we need to do is email her and she will try to attend.

Committee Reports:

- **Box Tops:** Currently have about \$3. Would like to coordinate a drop off of any outstanding cut out tops with material pick up if possible.
- **Marco's pizza night.** 1st Thursday of the month
- **Book Fair:** Emily Ostrowski reached out via email to Tracey and Shannon to see their thoughts and has yet to receive a response. She will reach out again. We are not eligible for a drive thru book fair. Tentatively scheduled for November 30th-December 4th. Check if we can change to BOGO?
- **Make-A-Plate:** Lisa Farzam to call and see what options are for this year? See if they have anything new/different to offer to make it easier?
- **Wreath Sale:** Rhiannon Worgess-Carveth. Going to do preorder thru google forms with payment. Each wreath costs us \$15+tax and we will sell for \$25. Need to check how we can take payment? Can we do thru square? Venmo? Emily to check with MSUFCU on what is available to business accounts?
- **WDSA Bi-laws.** Rhiannon reviewed bi-laws and we already have wording incorporated into the bi-laws that allow for virtual (telecom or online) meetings so we do not need to make any adjustments or changes.

New Business:

- Website: Jason making updates to names and meeting dates. Any other recommendations or changes? Is there anything that can be added? Could post wreath sale or make-a-plate?
- Teachers are looking into Rocket math, an online app. They are currently getting a quote, but thinking it will cost about \$200. We all agree we will do this once we get the final cost.
- Sponsoring of families for the holidays? Coat drive- Maybe we use Amazon smile account and have gifts/coats sent to Donley. Will get further guidance and revisit at next meeting.
- Looking forward we are needing cleaning supplies, masks and anything needed to ensure safety for both students and teachers once we are able to return to face to face learning. Let's be proactive and start collecting.
- Meeting platform? Is this the best/easiest for all to use/access? Looking into Ring Central and other options that may work.
- Check with Shannon on collecting books to distribute to kids.

Motion to adjourn: 1st Alex Huhta. 2nd Kevin Decker

Next meeting: November 17th, 2020