

Meeting Minutes

William Donley School Association Meeting

Date/Time: March 21st, 2023 7:00-8:30pm

Location: Zoom & In-person library

Board Officers:

President: Rhiannon Worgess-Carveth

Vice President: Julie Tobin

Treasurer: Emily Ostrowski

Secretary: Lisa Farzam

Attendees:

Lisa Farzam

Emily Ostrowski

Julie Tobin

Rhiannon Worgess-Carveth

Tracey Barton

Lizzie King

Melissa Root

Megan Laskos

Jessica Murphy

Introduction's:

- Quick introduction of all attending the meeting.

Approval of February's meeting minutes:

- First motion to approve February's meeting minutes by Julie Tobin and second by Emily Ostrowski.

Treasurer's Report: Emily Ostrowski

February 2023 Donley financials:

Brought in:

Bank Interest \$21.18

\$48.63 Amazon

Total: \$69.81

Spent:

\$15.89 Zoom

\$100 teacher reimbursement (Harpst)

\$1568 Impression 5- 3rd grade virtual field trip

\$28.26 PBIS/pumpkins this fall

Total: \$1712.15

| as of 1/31/2023 |
|--------------------|
| Petty Cash 100 |
| Spartan Saver 5 |
| IMMA 24,261.86 |
| Checking 10,520.82 |
| total 34,887.68 |

*** \$1482.06*** belongs to Linda McKnight fund and not WDSA as of 11/15/22

Year to date: Brought in \$1560.37 (not counting Linda McKnight fund) and spent \$4749.08

- McNight Book fund update- Bought books for the library. Total of 82 new books. Displayed in an area with with her picture in honor of her and each book has a sticker in the front cover to remember that they were donated by her in her memory.
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- First motion to approve February's financials by Lisa Farzam and second by Julie Tobin .

Teacher's Report: with Principal Report

Principal's Report: Tracey Barton

- Amy Miros did a great job with the art show at Impression 5. The city pulse did a center spread and the different news outlets covered it. It was so great to see the kids excitement.
- PBIS reward is the building wide reward with popcorn and movie days. Spring PBIS will happen right before spring break.
- Msteps will happen after spring break. Teachers are currently working to prepare kids
- Bookmark winners shown on the ELPS facebook page for Donely.
- Summer school invites will be going out this week. It is invite based only. Bookworms used to assess who is offered a spot. Donley will host summer school.
- Field day June 1st.
- Working to make sure that all the activities are accessible to all students. PBI team is taking over but we will stand by if volunteers are needed.

DSC Report: Rhiannon Worgess-Carveth

- No speaker this month. Only a few people attended the meeting. Rhiannon talked on how we do our popcorn days.
- Any questions that we can think of and they can be brought to that meeting.
- Next meeting is April.
- We will need a new representative for Donley next year.
- Meetings are the 1st Friday of the month. 12-1pm. Board room at high school or via zoom.

Committee Reports/Fundraising Opportunities:

- **Box Tops:** Continue to collect monthly.
- **Amazon Smile:** Will end soon, but collecting as long as we can
- **Kroger:** Continue collecting monthly
- **Marco's:** Need to get checks soon. December to March check was mailed directly to school. Fundraiser and online ordering system is a bit different now with new owners. Rhiannon to get more information on.
- **New Business:**
 - o Mileage club- was a sparrow sponsored program in the past but this year we have purchased the program and we will be running it ourselves since Sparrow is no longer sponsoring.
 - o Run ¼ mile 4 times to get each mile.
 - o This year we will have a scan QR code so it should be easier this year. Julie is printing and laminating cards for everyone. We plan to start the week of April 10 weather dependent. We will send out a sign up genius for volunteers once it gets closer.
- **March is reading month-** Author that came was great. She tailored her talk with each grade. The kids loved it. The book covers in each window of the library looked great.
- **Book bingo.** Bingo went well. Lots of books were given out but there are a few left for next year.
- **Art night-** April 13th. Dancing and music instruction in the music room. Guided dancing and singing in the gym. Mrs. Miros putting together a slideshow that show kids art in art room. Will also have an activity of the kids to do in the art room. In the library we will also have the book fair going. We reached out to different art studios, but still waiting to see if they have anything to offer or add to the night. We are looking to collect toilet paper rolls to make a recycled butterfly art as we look towards earth day. Volunteers may be needed but will reach out if so. Flyer is being worked on and will be sent home after spring break. Plan to get t-shirts out to sell.
- **Venmo for wdsa** – not approved for non-profit so look into options for non-cash way of taking while selling t-shirts.
- **Book fair-** April 10-14. Emily met with Rebecca our representative. Our last book fair was pretty successful, so hoping that this one is too. Inventory to be dropped off 3rd-6th. We requested value budget books and \$1 items. Toolbox was delivered with posters and newspaper flier. Each one counted out and given to each teacher. Wish list printed and counted out and ready to go out as well. Flyer has been updated and ready to send home. Will go over schedule for classes to come to view. Planning to have a morning slot and afternoon slot for each teacher.
 - o Each student that comes into the bookfair does get to buy a book even if they don't have the money to pay for it but the WDSA does not have a specific fund to give \$ to each student. WDSA covers any overage by each student.
 - o WKAR/pbs work through national organizations to give kids books. Maybe we can partner with them to give books away. Look to partner for next march is reading month.
- **Auction-** Items are coming in. Hadn't been asked for things, but starting to ask again. Website is set up. Need to set up paypal for payment. Tracey to send email to ask for donations. Will be sending out sign up genius for themed baskets. Running May 7th – 10th. 12th is the carnival and when people pick things up. Look at Marcos and any other area companies that can donate gift cards or items.
- **Carnival-** May 12th. Need direction. Bounce houses- lisa to look into and get back. Need to at minimum to do popsicles and popcorn. Lisa to do bounce house and popcorn with NCG.
 - o Add cake walk donated by or candy walk. Have plinko board. Msu students to do face painting outdoor yatzee or look into the cheer team to do some volunteering. Free event for families to enjoy.
- **Zoom-** \$16.89 month. Skype maybe something to look into or will need to look into non profit- 50% off discount.
- **Teacher appreciation week.** 1st week of May
 - o Each day provide lunch or a snack or treat for the teachers.

- Look to get donations because over costs. Chair messages maybe? Look to see if we can bring them into the building. Donations are not super high here so it's hard when asked and there is very little response.
- **Election for new positions for slate.**
 - Need help to pass along book fair info and have a co treasurer. Need a new secretary. New vice president. Book fair and dsc, science night, auction, carnival. Social media person.

Motion to adjourn:

First by Julie Tobin and second by Lisa Farzam.

Next meeting: Tuesday, April 18th 2023 by zoom and in person in Library