

# Meeting Minutes

## William Donley School Association Meeting

Date/Time: January 18<sup>th</sup>, 2022 7:00-8:30pm

Location: Zoom

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### Board Officers:

President: Julie Tobin

Vice President: Rhiannon Worgess-Carveth

Treasurer: Emily Ostrowski

Secretary: Lisa Farzam

### Attendees:

Rhiannon Worgess-Carveth

Emily Ostrowski

Julie Tobin

Lisa Farzam

Tracey Barton (Not able to attend)

Michelle Scott

Molly Coscarelli

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### Introduction's:

- Quick introduction of all attending the meeting.

### Approval of November's meeting minutes:

- First motion by Emily Ostrowski and second by Julie Tobin.

### Treasurer's Report: Emily Ostrowski

### **November and December 2021 Donley financials:**

- Made \$618.23 wreaths
- Made \$1498.07 this year (includes an August deposit) for Plate art/Square 1
- Brought in \$34.49 Kroger
- Brought in \$151.30 Marco's
- Interest  $\$1.20 + \$1.16 = \$2.36$
  
- Checks cost \$16.30
- Zoom \$15.89 fee per month
- Donations to families: 460.97 and 81.91 = \$542.88
- Holiday party \$149.99 expense
- \$95.74 teacher reimbursement

<b>as of 12/31/2021</b>	
	100
	5
IMMA	14,144.58
Checking	23,779.39
total	38028.97

- Therapy dog donations refunded? Since unfortunately the therapy dog did not work out due to covid, one of the original donors is requesting donations earmarked for the therapy dog back. Emily has researched the amount owed to the donor. Emily will reach out to the donor to see if the amount is sufficient and will let us know.
- First motion by Lisa Farzam and second by Rhiannon Worgess-Carveth

Teacher's Report: Michelle Scott

- Teachers are not meeting in-person as much right now, but still able to get updates from teachers.
- Set as date for reimbursements for the 2021-2022 school year. That deadline for reimbursement receipt is May 15<sup>th</sup>, 2022.
- Field trip reimbursement: teachers have been discussing each grade doing a big trip. 5<sup>th</sup> grade currently goes to Greenfield Village. Other grades also have certain field trips they attend each year. The teachers would like to know what each grade is planning and to have them stay consistent in attending it each year. We set a goal to get a list from the teachers of what field trip they plan to attend and we can include that in our budget each year. Need to set a deadline for this. District pays for busing and WDSA will pay for entry fees.

Principal's Report: Tracey Barton (via Juile Tobin)

- Everyone really appreciates our support.
- Everyone is very busy and doing their best to keep everyone safe.

DPC Report: Rhiannon Worgess-Carveth

- The last meeting was January 7<sup>th</sup> via zoom
- Dori gave update arounds covid and finals for high school.
- Decided on speakers for rest of meetings. Mental health community is at next meeting.
- Green is doing a fundraiser to ask for money. Hoping that if people will understand that it is hard to do much to fundraise right now.
- Still dealing with how do we get people? Middle school is all 8<sup>th</sup> grade parents currently. Looking at maybe having 5<sup>th</sup> grade parents join to be ready to help once in middle school? Trying to come up with ideas around this.
- Next meeting February 4<sup>th</sup>. Rhiannon can ask questions for us if we relay them to her.

Committee Reports/Fundraising Opportunities:

- **Marco's:** \$150
- **Box Tops:** None
- **Amazon Smile:** Still waiting on IRS to fix
- **Book Fair:** Sold \$1,014.30 in sales. Received \$215.56 and 10 books were bought for the library.
- **New Business:**
  - o Mileage club- We are enrolled. Starts April 11<sup>th</sup>-May 27<sup>th</sup>. Sign up link to be included in email blast and on our Facebook page. Posters and signs are expected in February.
  - o Fundraising before end of year:

- Can do the Donley dash/just ask
  - List out what the WDSA provides and just ask. Keep it simple. Don't plan/spend \$ on an event that could be cancelled last minute.
  - Donate thru paypal/venom/app. Check what might be the best way to collect the donations.
  - Look at a school goal and have different levels for what rewards the students could get. Check with Tracey to see when it would good for reward. Get flyer together with what we do and how we use the funds to send out.

Motion to adjourn: First by Lisa Farzam and second by Rhiannon Worgess-Carveth.

Next meeting: February 15<sup>th</sup>, 2022