

# **EAST LANSING PUBLIC SCHOOLS**

## **School Fire Drill Report**

**NAME OF SCHOOL REPORTING:** Donley Elementary School

**DATE OF FIRE DRILL:** September 25, 2014

**EXACT TIME OF DAY:** 12:45 PM

**REGULAR OR BLOCKED DRILL:** Regular

**EXACT TIME REQUIRED TO EVACUATE BUILDING:** 3 min.

**NUMBER OF STUDENTS IN ATTENDANCE:** 312

**DRILL NUMBER THIS SCHOOL YEAR:** 2

**REMARKS:**

Signature of Person Conducting Drill

  
Title: Principal

FOLLOWING EACH FIRE DRILL PLEASE SUBMIT A COPY OF THIS REPORT TO:

Meridian Township Fire Dept.  
Fire Prevention Bureau  
5100 Marsh Road  
Okemos, MI 48864

\*Please send a copy of this report to: Michele Huisgen –Central Administration