

APPENDIX D: Guest Speaker Guidelines

East Lansing Public Schools SEAB Guest Speaker Guidelines

The Sex Education Advisory Board, SEAB, acknowledges that East Lansing has highly qualified teachers who hold the primary responsibility for implementing sex education instruction, as outlined in the approved sex education and HIV curriculum. Guest speakers with relevant experience and expertise may be included in specific lessons to assist in meeting curriculum objectives. The SEAB may recommend guest speakers to the East Lansing Board of Education for approval. The approval process includes the opportunity for community input through two public hearings, before the Board of Education may approve new curriculum and/or guest speakers. The SEAB recommendation and Board of Education approval does not indicate approval for any organizations or groups for which the guest speaker may be affiliated.

Mandatory Criteria for Recommending Guest Speakers:

- Speaker has adequate credentials for the topic to be presented.
- Content of the presentation is medically and factually accurate.
- Speaker is familiar with state laws governing sex education and HIV/STD education in Michigan public schools.
- Speaker provides in advance the content, methods, and educational materials that will be included in the presentation.
- Presentation stays within approved curriculum objectives for the intended grade level. This includes topics that are allowed to be covered at each grade level, topics that cannot be discussed at all, topics that can only be discussed in a limited fashion, and topics that can only be discussed if students ask questions.

Considerations for Deciding on the Purpose for Recommending Guest Speakers:

- Speaker will give students an opportunity to get information that is not available through other means.
- Speaker will be sensitive and respectful of the complexities of the topic that they are presenting in order to foster an inclusive environment.
- Speaker will assist students in building contacts with community support systems resources.
- Speaker will provide students with the opportunity to make a personal connection with an issue.
- Speaker provides an effective way of meeting the stated curriculum objectives and has a history of demonstrated expertise in the relevant topic: for example, physician, nurse, health counselor, etc.

East Lansing Public Schools Guest Speaker Recommendation

For Sexual Health Education and HIV Education

NOTE: Return completed form to Sex Education Director for submission to Sex Education Advisory Board

Name of Teacher: _____

Name of Class and Grade _____

Level(s): _____

Name of Recommended Speaker: _____

Community Affiliation: _____

Phone: _____ Email: _____

Address: _____

Credentials of Speaker: _____

Objectives/Topics covered relative to ELPS Sexual Health Education Curriculum:

_____ Speaker has been made aware of ELPS Sex Education Policies and understands appropriate guidelines.

Teacher Signature (if applicable) Date Principal Signature (if applicable) Date

Speaker recommendation reviewed by ELPS Sex Education Advisory Board on:

_____ Speaker was approved. _____ Speaker was not approved.

