



East Lansing Public Schools * Permeable Boundary Transfer Request * 2024-25

The Permeable Boundary (PB) Process is designed to enable students to request a different school other than their designated Elementary School Boundary (ESB) School. PB applications may be completed at the ESB School. PB requests are not a guarantee but are considered part of the district's enrollment process. Parents or caregivers must provide transportation for PB students.

Request forms for the 2024-25 school year are due in the Principal's office of the student's current school by **April 8, 2024**. Central Administration will determine the approval of PB requests. Acceptance of siblings in subsequent years is not automatic.

Student Name: _____ Parent or Caregiver: _____

Address: _____ City and Zip: _____

Phone: _____ Email: _____

School Desired: _____ Grade in 2024-25: _____

Elementary School Boundary (ESB): _____

Reason for requested transfer. Please specify the needs of your child that would be met through this permeable boundary request.

In order to assist the district in keeping families together, if you are submitting a PB request for other children in your household for the 2024-25 school year please indicate the name(s) and grade(s) **a separate form must be submitted for each student:**

Student Name: _____ Grade 2024-25: _____

Student Name: _____ Grade 2024-25: _____

I agree to transport my child(ren) to _____ School. I agree that I will transport to and from school on a regular, consistent and punctual basis in accordance with the district calendar and daily school start and end times. Students must arrive in time to begin instructional activities at the start of the school day and must be picked up or have arranged aftercare once the school day has ended.

_____ Date _____ Signature of Family or Guardian

THIS SECTION IS TO BE COMPLETED BY CENTRAL ADMINISTRATION

Date Received: _____

Superintendent's Signature: _____ Date: _____

Approved Denied

Reason for denial: _____