



East Lansing Public Schools * Permeable Boundary Transfer Request * 2023-24

The Permeable Boundary (PB) Process is designed to enable students to request a different school other than their designated Elementary School Boundary (ESB) School. PB applications may be completed at the ESB School. PB requests are not a guarantee but are considered part of the district's enrollment process. Parents must provide transportation for PB students.

Request forms for the 2023-24 school year are due in the Principal's office of the student's current school by **March 23, 2023**. Central Administration will determine the approval of PB requests. Acceptance of siblings in subsequent years is not automatic.

Student Name: _____ Family or Guardian: _____
Address: _____ City and Zip: _____
Phone: _____ Email: _____
School Desired: _____ Grade in 2023-24: _____
Elementary School Boundary (ESB): _____

Reason for requested transfer. Please specify the needs of your child that would be met through this permeable boundary request.

In order to assist the district in keeping families together, if you are submitting a PB request for other children in your household for the 2023-24 school year please indicate the name(s) and 2023-24 grade(s) of your other children (**separate form must be submitted**):

Student Name: _____ Grade 2023-24: _____
Student Name: _____ Grade 2023-24: _____

I agree to transport my child(ren) to _____ School. In so doing, I agree that I will transport to and from school on a regular, consistent and punctual basis in accordance with the district calendar and daily school start and end times. Students must arrive in time to begin instructional activities at the start of the school day and must be picked up or have arranged aftercare once the school day has ended.

Date

Signature of Family or Guardian

THIS SECTION IS TO BE COMPLETED BY CENTRAL ADMINISTRATION

Date Received: _____

Superintendent's Signature: _____

Date: _____

☐ Approved

☐ Denied

Reason for denial: _____