



East Lansing
Public Schools

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Draft Transition to In-Person Instruction Plan

10/11/20

Please note: This is a working document and will continued to be updated as new information is available and decisions are made. Please email feedback or suggestions to dori.leyko@elps.us.

Transition Plan Assumptions and Commitments	<ol style="list-style-type: none">1. ELPS will continue to offer remote learning through the end of school year 2020-21 for families who wish to remain online. Teachers will be designated as online teachers.2. Each ELPS teacher will provide either in-person or online instruction (not both) – unless agreements are made for unique situations or courses.3. ELPS will develop a plan that will provide teaching assignments to teachers with medical exemptions to the greatest extent possible.4. Middle and high school daily schedules must align due to shared staff (band, choir, foreign language).5. ELPS will prioritize the offering of in-person instruction to preK-5 students per law.6. ELPS will develop opportunities for in-person support for secondary students during first semester.7. ELPS will keep students with their current teachers as much as teaching assignments (remote or in-person) and class sizes allow.8. ELPS will rely on county and local health and risk data and information from the Ingham County Health Department to inform its recommendation for instructional delivery.9. ELPS will continue to gather input from stakeholders through surveys and opportunities for input and feedback.10. If our region is moved to Phase 5 of the MI Safe Start Plan, this transition plan will be implemented swiftly. If our region is moved to Phase 3 of the MI Safe Start Plan, the district will shift back to a fully remote instructional program.
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Week of Oct. 19	Special Education categorical classrooms to offer part-time in-person instruction and support – pending sufficient staffing for each classroom		
Oct./Nov.	Resume in-person services and support for special populations (English Learners and students with IEPs) – may on return date for all students – if elementary returns in November, this will apply to secondary students.		
If Board of Education (BOE) takes action to resume in-person instruction at the October 26 BOE mtg...	Elementary	Middle School	High School
	Nov. 16 – first day of second trimester for elementary	Begin in-person instruction January 19 . Remain online for 1 st semester.	Begin in-person instruction January 19 . Remain online for 1 st semester.
	Orientation week in small groups week of Nov. 9 – 13 Begin in-person Nov. 16	Orientation weeks in small groups Jan. 4 -15 Begin in-person Jan. 19	Orientation weeks in small groups Jan. 4 - 15 (week of Jan. 11 is finals week) Begin in-person Jan. 19
	Reassign online students to elementary online teachers who either 1) have medical doc. to not return in person or 2) others per application process Number of online teachers will depend on number of students who elect to remain online.	Reassign online students to middle and/or high school online teachers who either 1) have medical doc. to not return in person or 2) others per application process Likely to implement a block schedule model (75ish min. classes every other day) to reduce number of daily transitions and exposure	Assign online students to 1) either Michigan Virtual University (MVU) or Grad Alliance for second semester, 2) assign online students to remote ELPS teachers and supplement with MVU courses, or 3) collaborate with other local district(s) to create a regional high school online academy and supplement with MVU courses

	Daily schedules in development.	Daily schedule in development – will need to align with ELHS schedule due to sharing of staff.	<p>Likely to implement a block schedule model (75ish min. classes every other day) to reduce number of daily transitions and exposure</p> <p>Daily schedule in development – will need to align with MMS schedule due to sharing of staff.</p>
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If Nov. 23 BOE Mtg.	Elementary	Middle School	High School
	Orientation week Dec. 7 - 11	Orientation weeks Jan. 4 - 15	Orientation weeks Jan. 4 - 15
	Begin in-person Dec. 14.	Begin in-person Jan. 19	Begin in-person Jan. 19

If Dec. 14 BOE Mtg.	Elementary	Middle School	High School
Only one BOE meeting in December	Orientation week Jan. 4 -8	Orientation weeks Jan. 4 - 15	Orientation weeks Jan. 4 - 15
	Being in-person Jan. 11	Begin in-person Jan. 19	Begin in-person Jan. 19

If Jan. 11 BOE Mtg.	Elementary	Middle School	High School
First BOE meeting of month but leaves time to implement plan near original second semester start date	Orientation week Jan. 19 - 22	Orientation week Jan. 19 - 22	Orientation week Jan. 19 - 22
	Begin in-person Jan. 25	Begin in-person Jan. 25	Begin in-person Jan. 25

Additional considerations and logistics still in development:

1. Length of commitment for online or in-person and availability of switching modes of instruction (or grace period to switch?)
2. Secondary small-group support before semester
3. Lunch
4. Guest teachers
5. Secondary electives such as band and choir – how can remote learners still participate?
6. How can we offer secondary students opportunities to connect and communicate throughout the first semester?