



East Lansing
Public Schools

RECOMMENDATION FOR OFFERING IN-PERSON INSTRUCTION

Presented to the Board of Education at the January 25, 2021 Board meeting by:

- Superintendent Dori Leyko
- Director of Curriculum, Instruction & Assessment Glenn Mitcham
- Director of Special Education Nick Hamilton
- Director of Technology Christian Palasty



New Information ➡ A Shift in Plans

- January 6, 2021 – PreK – 12 educators learn that they will be eligible for the COVID-19 vaccine as early as January 11, 2021.
- January 8, 2021 – Governor Whitmer strongly encourages all K – 12 schools in Michigan to offer in-person instruction by March 1 and earlier if possible.
- January 18, 2021 – ELPS staff begin receiving first doses of vaccine.
- January 21, 2021 – President Biden releases an Executive Order on Supporting the Reopening and Continuing Operations of Schools and Early Childhood Educational Providers
- January 22, 2021 – Eleventh straight day of declining cases and twelfth straight day of declining positivity rate in the state of Michigan.
- All of this information led us to modify the December 2020 Board-approved reopening plan to accommodate all students who elect to attend in person.

Recommendation for Offering In-Person Instruction

- ELPS will offer in-person instruction to all preK – 12 students beginning on the following dates:
 - Preschool and Elementary: February 22 (orientation week)
 - Middle and High School: March 1 (orientation week)
- ELPS will continue to offer remote instruction through the end of the 2020-21 school year for families who elect to remain with online learning.
- Elementary teachers will be assigned to be either in-person or remote teachers.
- Secondary teachers will provide instruction to in-person and remote learners for the remainder of the school year.
- Students will have a second opportunity to opt in to in-person learning following spring break.

Topics Addressed in this Presentation

- Safety Structures, Protocols & “Safety Lasagna” – Dori Leyko
- In-Person and Remote Learning for Preschool and Elementary Students – Glenn Mitcham
- In-Person and Remote Learning for Middle and High School Students – Glenn Mitcham
- Technology – Christian Palasty
- Special Education, English Learners and Intervention – Nick Hamilton
- Current Registration Data – Dori Leyko
- Transportation – Dori Leyko

Safety Structures and Protocols

- [State of Michigan Guidelines for Operating Schools Safely](#) – released January 8, 2021 and replaces the Summer 2020 MI Safe Schools Roadmap



“Safety Lasagna”

(Emily Oster, 9/17/20)

- ELPS will implement layers of safety to prevent the spread of infection:
 - ***Layer 1: Prevent cases from coming into school.***
 - Daily student and staff screening prior to coming to school
 - Limit parents and other guests from entering schools
 - Staff vaccinations
 - Staff antigen testing
 - ***Layer 2: If a case gets in, prevent it from spreading.***
 - Masks
 - Distancing
 - Cleaning protocols
 - Desk and table partitions (including cafeteria tables)
 - Hand washing and hand sanitizing
 - Air quality, movement and replacement
 - ***Layer 3: If a case spreads in school, prevent it from causing an out-of-school outbreak.***
 - Cohorting of students, to the extent possible
 - Limiting exposure to other students, to the extent possible
 - Limit adult access to schools

Safety Layer 1

Prevent Cases from Coming into School

- Daily screening for all students and staff prior to coming to school each day (Screening form will be provided)
- Parents and visitors will drop off and pick up their children outside – visitors will not be allowed in the buildings.
- Staff vaccinations are encouraged but not required. Staff began receiving first doses of vaccine the week of January 18, 2021.
- Weekly voluntary staff antigen testing

Safety – Layer 2

If a case gets in, prevent it from spreading.

- Masks

- Students and adults will be required to wear masks at all times, except when eating. There will be a process and form for medical exemptions.
- Details regarding mask requirements are in the [Safety Guidelines](#) document.

- Distancing

- Students will be seated and maintain 6 ft. of distance at all times, where possible. If this is not possible, students will be seated at least 3 ft. apart. All classrooms will be supplied with three-sided desk partitions for additional risk mitigation.
- Alternative spaces may be used for classrooms where 6 ft. of distance between all students is not possible.



Safety – Layer 2 con't

If a case gets in, prevent it from spreading.

- Hand washing and hand sanitizing
 - Hand washing and/or sanitizing will be scheduled frequently throughout the school day, including upon entry to the building.
- Air quality, movement and replacement
 - HVAC system programs, filters, purifiers
 - HVAC assessment requested for Old Donley by the Michigan Department of Environment, Great Lakes and Energy for additional recommendations.
 - Weather permitting, windows will be open to increase fresh outdoor air, along with the use of fans.
 - As weather allows, we will utilize outdoor learning as much as possible.
- Additional PPE – rooms will be supplied with disposable masks, hand sanitizer and soap, disinfecting wipes, disinfecting spray, gloves, desk shields and face shields



Safety – Layer 3

If a case spreads in school, prevent it from causing an out-of-school outbreak.

- Reducing Contact
 - Elementary: Elementary students be cohorted and remain with the students in their classrooms with minimal or no interaction with students in other classrooms.
 - Secondary: Secondary students will attend three classes per day (Tuesday – Friday) so there will only be two passing times per day. Signage will be placed in the hallways to split the hall into two “lanes” of opposite direction or made one-way when possible. Lockers will not be used.
- Limit adult access to schools
 - Visitors should call the school office to notify the office of a late drop-off or early pick-up. Guests may also use the buzzer audio system at the front door to communicate with office staff. Visitors will not be allowed in the buildings.
 - Kindergarten families will have the opportunity to visit the building with their families on a scheduled basis during orientation week.

What happens if a student or adult shows symptoms at school or tests positive for COVID-19?

- If a student shows symptoms of COVID at school...
 - The student will go to the designated quarantine area and wait to be picked up.
 - Symptomatic individuals may not attend school until they have tested negative on a molecular (PCR test) or have completely recovered according to CDC guidelines.
- If a student or adult tests positive for COVID-19...
 - The building principal should be notified immediately by the staff member or parent of the student if an individual tests positive.
 - School officials will immediately work with the Ingham County Health Department to initiate an investigation and implement measures that may include quarantine or school closure, if necessary. Each situation is unique and may result in a different response.

In-Person and Remote Learning for Preschool and Elementary Students

- Elementary In-Person Schedule
 - Monday – Friday 8:45 a.m. – 2:00 p.m.
 - Lunch will be served. Students will eat in the cafeteria seated with students from only their classroom and at least 6 ft. apart. Table partitions will be used in the lunchrooms as well. Lunch schedules will be developed and shared by building principals. All ELPS students are eligible for free lunch and breakfast for the remainder of the school year. A take-home breakfast will be available for all students to take home each day to eat before coming to school the next morning.
- Elementary Remote Schedule
 - The elementary remote schedule will remain the same as the current schedule with the addition of live instruction on Fridays. Special area instruction may be modified. Details to come from building principals.

In-Person and Remote Learning for Secondary Students

- All in-person and remote students will maintain their current second semester schedules and teachers.
- Schedule for in-person and remote students:

Time	Monday
11:00 am - 11:30 am	1st Period
11:35 am - 12:05 pm	2nd Period
12:10 pm - 12:40 pm	3rd Period
Break	
1:00 pm - 1:30 pm	4th Period
1:35 pm - 2:05 pm	5th Period
2:10 pm - 2:40 pm	6th Period
Monday: All students will engage in virtual learning.	

Time	Tuesday	Wednesday	Thursday	Friday
9:00 am - 10:00 am	Virtual Student Office Hours			
10:00 am - 11:00 am	Lunch / Student Transportation Time: Students will eat at home. Daily breakfast/lunch can be collected by students at the end of the day for the next school day.			
11:00 am - 12:15 pm	1st Period	4th Period	1st Period	4th Period
12:20 pm - 1:35 pm	2nd Period	5th Period	2nd Period	5th Period
1:40 pm - 2:55 pm	3rd Period	6th Period	3rd Period	6th Period
*Tuesday - Friday: In-person students will come into the building and virtual students will stream into live classes online.				

In-Person and Remote Learning for Secondary Students

Instructional Delivery Model:

- **In-person** students will attend face-to-face classes in the schedule shown on the previous slide.
- **Virtual students** will stream into live classes in the same schedule as face-to-face students for direct instruction. Teachers may modify synchronous instructional times within the class period times.
- **Breakfast and lunch:** A bagged breakfast and lunch (for the next day) will be available for students to pick up on their way out of the building each day. Friday meal bags will include breakfast and lunch for the weekend and Monday.

Special Education, Intervention and English Learners

- Six classes to support students with special needs have resumed in the district.
- Students who are in-person will receive their individual and small-group services through push-in or pull-out support.
- Students who remain remote will continue to receive their services and support remotely.
- Meetings for families with students with IEPs – see Friday’s email from Mr. Hamilton for details and to submit questions.

Technology Readiness

- Bandwidth
- Power source
- Device availability
- Audio/visual

Plans to Support Technology & Teacher Readiness

- Pilot room
- Video demonstration
- Quick start packet
- Mock classroom sessions (teacher joins Zoom/Google)

Current Registration Data

- With 90%+ student registration data
- Elementary
 - 47% in-person
 - 39% remote
 - 14% remain with teacher under either mode of instruction
- Middle School
 - 53% in-person
 - 47% remote
- High School
 - 47% in-person
 - 53% remote

Transportation

- Dean Transportation has developed a Safe Start Plan for COVID-19 that describes cleaning protocols and can be accessed here: <https://deancleanprocess.com/>
- Students must wear masks at all times while on the bus. Students will put on hand sanitizer upon entering the bus.
- Students will have assigned seats and will not be seated together unless they live in the same household. Empty seats will be left between students to the extent possible.
- Students who get on the bus first in the morning will be assigned near the rear of the bus to minimize contact as additional riders get on the bus. Likewise, students who get off the bus first in the afternoon will be seated near the front of the bus.

Additional Resources & Information

- ELPS Return to In-Person FAQ document:
<https://docs.google.com/document/d/1aDZTC8mh7QJIEHeiHaDfOqJf1q5n-4UG61q1UfjNXzw/edit?usp=sharing>
- Weekly Updates sent out each Sunday
- Weekly Building Communication (pending approval of plan)
- [State of Michigan Guidelines for Operating Schools Safely](#)

Questions & Discussion

