

**EAST LANSING PUBLIC SCHOOLS**

**Lockdown Drill Report**

**NAME OF SCHOOL REPORTING:**

**DATE OF LOCKDOWN DRILL:**

**EXACT TIME OF DAY:**

**TIME TO CHECK BUILDING:**

**NUMBER OF STUDENTS IN ATTENDANCE:**

**REMARKS:**

**This is Lockdown Drill Number:**

Signature of Person Conducting Drill

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**Title:** Principal

**\*Please send a copy of this report to: Jason Sparkia – Data Services and  
Michele Huisgen – Central Administration**