

Trojan Parentline

April 15, 2019

East Lansing High School

509 Burcham Drive

East Lansing, MI 48823

Phone: 517-333-7500

Fax: 517-333-7559

Attendance Line: 517-333-7567

School Hours: 7:45am - 2:35pm

Office Hours: 7:00am - 4:00pm

General Information:

Attendance: 517-333-7567

elhsattendance.elhsa@elps.us

Please leave your students name, grade and reason for absence.

EXCEL is a required academic period on Tuesday and Thursday. All students must be with a teacher, counselor or the media specialist during EXCEL.

Visitors must report to the main office and receive a visitor's pass in order to access the building during school hours.

East Lansing High School is a closed campus during lunch for freshmen and sophomore students.

[Contact information](#) for high school employees is available on our website.

Trojan T.U.R.F. - Trust, Unity, Respect and Fairness

Trojan T.U.R.F is a philosophy utilized in all areas of interaction at East Lansing High School. Research indicates that when a school environment is positive and predictable, students feel safe, have better academic performance, higher test results and make better behavior choices. Schools also show a gain in instructional time and a reduction in discipline referrals and out of school suspensions.

High School Administration

Andrew Wells - Principal

andrew.wells@elps.us

517-333-7504

Nick Hamilton - Assistant Principal

nick.hamilton@elps.us

517-333-7502

Matt Morales - Assistant Principal

matthew.morales@elps.us

517-333-7502

Nikki Norris- Athletic/ Activities Director

nicole.norris@elps.us

517-333-7572

Administrative Assistants

TBD- Main Office

517-333-7504

Mary Fata - Main Office

mary.fata@elps.us

517-333-7502

Sue Bledsoe - Registrar

susan.bledsoe@elps.us

517-333-7508

Bonnie McGraw - Student Services

bonnie.mcgraw@elps.us

517-333-7509

Laura Scott - Athletic/ Activities Secretary and Copy Center

laura.scott@elps.us

517-333-7574 or 517-333-7499

Student Services

Senior Parents

The end of the school year is coming up fast so please do not let your student get complacent. Keep encouraging them to work hard in their classes. Colleges do take into account your students 8th and final semester grades. They are almost there!

Counseling Appointments

If you need to meet with your student's counselor, we highly encourage that you call student services to make an appointment. While we always do our best to accommodate families that drop in, our schedules do not always permit that type of flexibility. Call (517) 333-7509 to schedule your appointment.

Scheduling

In an effort to allow students to have more control over their courses/schedules and to move our students towards college and career readiness, we have changed the scheduling process for the 2019/2020 school year. Students will have the opportunity to look at the master schedule and select the hours that they wish to take their classes. The schedules that are created will be dependent on the availability of courses (seats) at the time of registration...

Students met with their counselors in grade level assemblies in the theater before the spring break holiday. Registration materials including the Course Description Book and master schedule are available on the Student Services web page. Student scheduling appointments begin the week of April 15th. The process is as follows:

- Student registration for the 2019-2020 school year will take place during periods 1, 2, 3, 5 and 6 in the library computer lab.
 - Class of 2020 (juniors)- April 16th, 17th, 18th, 19th, and 22nd
 - Class of 2021 (sophomores)- April 24th, 25th, 26th, 29th, 30th and May 1st
 - Class of 2022 (freshmen)- May 3rd, 6th, 7th, 8th, 9th, and 13th
 - As time allows, there will be make-up appointments for students who miss their registration timeslot.
- Students have been randomly assigned individual 10-minute appointments during their assigned week. These appointments are posted outside the Student Services Office area. Completed registration forms and four-year plans should be brought to this appointment in the library computer lab. Students should also bring with them any questions they may have for their counselor.
- Students are required to complete the registration sheet and the four year plan/EDP (found on the back side of the registration sheet). The master schedule for school year 2019 - 2020 and course description book are posted online at the high school Student Services web page.
- Students will leave their scheduling appointment with their schedule for the 2019-2020 school year. Printed copies will not be available... but students will be allowed and encouraged to take a photo of their schedule. Schedules for the 2019 – 2020 school year will be released to a student's powerschool account once we have made the switch from the 2018/2019 school year to the 2019/2020 school year.

Testing Out Procedure

East Lansing High School 2019-20 Testing Out Information and Application Form Test Dates: Tuesday, August 6 & 13, 2019

Students who demonstrate a competency level equivalent to or exceeding the standard of the required courses for graduation may request a test to proceed to the next course.

Testing Out Procedure:

Students who demonstrate competency level equivalent to or exceeding the standard of the required courses for graduation may request to proceed to the next course:

The student and/or student's parent/guardian must submit the request form to test out, available online under the Student Services web page. Return the form to the Student Services Office by the due date of the current school year for all subjects.

1. Student materials will be checked out to all students. A deposit check must be rendered at the time of check out.
2. A student must earn a 78% or above to pass a test out exam. A "pass" will be recorded on the transcript with no impact on the student's grade point average. A test out credit can be used to fulfill a requirement within a subject area or to advance into the next course in a sequence. A test out credit cannot be used to fulfill one of the twenty-two credits required to graduate from East Lansing High School. Example: A student who successfully tests out of English I satisfies one year of required English and can move into English II, but this English I credit cannot be counted toward the twenty-two credits required for graduation from ELHS.
3. To maintain the security of these tests, the curricular chair will review the test results with the student if requested, but the test will not be returned to the student.
4. A test out may only be attempted once per class.
5. A test out exam must be taken during the published test out dates.

Applications are on-line and are due May 24, 2019 in the ELHS Student Services Office. Materials will be distributed the week after school is out for a \$70 per course deposit to be returned on the test date in August with returned materials.

Course Material Loan:

1. Study materials will be checked out to all students Monday – Wednesday, June 10-12, 2019, in the Student Services office. Check out times are 8-11 am and 1-3 pm.
2. A \$70 deposit check must be rendered at the time of materials check out for each textbook checked out. Checks will be returned when books are returned on the testing date. Payment must be submitted in the form of a check. Cash and credit cards are not accepted.

Testing Out Application

Application for Testing Out – East Lansing High School
Return form to ELHS Student Services Office by May 24, 2019

Student Name _____
(please print) Last First

Grade 2019-20 school year _____

Testing out dates are listed below. **Please plan accordingly as tests will only be administered on these dates.** Students may take up to two tests per date. Please check the date you will like to take the test and *indicate which course you are attempting to test out of in the space provided.*

_____ Tuesday, August 6, 2019

8:30 a.m. _____ Pre-AP placement- yes ☐ no ☐
Subject

12:30 p.m. _____ Pre-AP placement- yes ☐ no ☐
Subject

Notes:
The PE test-out requires two sessions.

For courses which offer a Pre-AP option, please indicate if you wish to be placed in the regular or Pre-AP course.

_____ Tuesday, August 13, 2019

8:30 a.m. _____ Pre-AP placement- yes ☐ no ☐
Subject

12:30 p.m. _____ Pre-AP placement- yes ☐ no ☐
Subject

I have read the Testing Out Procedure and have not taken the testing out exam or the class for the above subject(s).

Student Signature

Student has an IEP ☐ or 504 plan ☐

Textbook Loan Agreement

1. Study materials will be checked out to all students June 10–12, 2019 from 8:00 a.m. -11:00 a.m. or 1:00 – 3:00 p.m. in the Student Services office.
2. A \$70 deposit check is required for **each** textbook checked out.
3. Please make checks payable to East Lansing Public Schools. Payment must be submitted in the form of a check. Cash and credit cards are not accepted.
4. All textbooks must be returned in the same condition as when borrowed.
5. If textbooks are not returned on the testing date, the check will be cashed.

I have read the Testing Out procedure and approve of my son/daughter taking the above test(s). In addition, I have read the Textbook Loan Agreement and accept the terms of this agreement.

Parent/guardian Signature

Date

Parent/guardian Phone Number

Parent/guardian E-mail address

For office use only:

Check Number

Date Returned

Check Returned To

Convocation



East Lansing
Public Schools 509 Burcham, East Lansing, MI 48823

Dear Senior and Parents,

Senior class convocation will be held on Wednesday, May 24, 2019 at 8:00 a.m. in the Center for Performing Arts. We are collecting information on accepted monetary awards and accepted scholarships, along with any scholarships, honors, or athletic awards received by seniors. Please fill in the form below and send it back to the student services office or retrieve this form on the East Lansing Public Schools web site and email the completed form to bonnie.mcgraw@elps.us by Friday, May 17, 2019. We will use your feedback, along with information gathered from students to complete the program for convocation. Your help is necessary for assuring accurate information. We will not disclose monetary amounts, but the information will be added together with all information received for a total amount offered to the class of 2019.

Thank you for your cooperation.

Sincerely,

Andrew Wells
Principal

Matt Morales
Assistant Principal

Nick Hamilton
Assistant Principal

Nikki Norris
Athletic Director

First and last name of student:

Where are you attending College?

Monetary Awards:

Name of institution or group	Name of scholarship/award	Amount (This will not be listed in the convocation program.)
_____	_____	_____
_____	_____	_____
_____	_____	_____

List any sports for which you have received All-State, LSJ Dream Team or LSJ All-Area recognition for 2017-2018:

Do you plan on participating in intercollegiate athletics? If so, list sport(s): _____

List any other recognitions you have received such as visual arts, performing arts, etc.

**Presentation time may prevent us from announcing previously recognized awards.*

Congratulations on your accomplishments!

AP Exam Schedule



2019 AP Exam schedule		
Week 1	Morning 8 a.m. Local Time	Afternoon 12 noon Local Time
Monday, May 6, 2019	United States Government and Politics	Chinese Language and Culture
		Environmental Science
Tuesday, May 7, 2019	Seminar	Japanese Language and Culture
	Spanish Language and Culture	Physics 1: Algebra-Based
Wednesday, May 8, 2019	English Literature and Composition	European History
		French Language and Culture
Thursday, May 9, 2019	Chemistry	German Language and Culture
	Spanish Literature and Culture	Psychology
Friday, May 10, 2019	United States History	Computer Science Principles
		Physics 2: Algebra-Based
	Studio Art – last day for coordinators to submit digital portfolios (by 8 p.m. ET) and to gather 2-D Design and Drawing students for physical portfolio assembly.	
	Teachers should have forwarded students' completed digital portfolios to coordinators before this date.	

2019 AP Exam schedule			
Week 2	Morning 8 a.m. Local Time	Afternoon 12 noon Local Time	Afternoon 2 p.m. Local Time
Monday, May 13, 2019	Biology	Physics C: Mechanics	Physics C: Electricity and Magnetism
Tuesday, May 14, 2019	Calculus AB	Art History	
	Calculus BC	Human Geography	
Wednesday, May 15, 2019	English Language and Composition	Italian Language and Culture	
		Macroeconomics	
Thursday, May 16, 2019	Comparative Government and Politics	Statistics	
	World History		
Friday, May 17, 2019	Microeconomics	Computer Science A	
	Music Theory	Latin	

Prom

A Masquerade Ball

Dinner and Dessert Included

Saturday, May 11, 7:00 - 11:30

Huntington Club, MSU Stadium Tower, Free Parking

\$55

Ticket Sales and Dinner Selection: April 29 - May 3 during both lunches in front of the HUB. TICKETS WILL NOT BE SOLD AT THE DOOR.

East Lansing Boasts One-Of-A-Kind Darkroom!

East Lansing High School's Community Darkroom 517 is in full force! With the support of administration, amazing volunteers, and grants from both the City of East Lansing and our very own ELEF, we are joining the incredible reemergence of community darkrooms around the nation. This darkroom is truly a gem for ELPS and our community - we'd love to have you join us!

(picture or pdf of informational poster underneath)

Community Darkroom 517 Featured in 2019 Capital City Film Festival

This year's film festival theme is "Your Film. Your Formula." Graduated cylinders show up on posters and in promo videos; overall, there is a feeling of science and chemistry. A local videographer, employed by the film fest, approached Community Darkroom 517 and asked if his team could use our space to film the sponsor reel! In this short clip, a shadowed "scientist" mixes chemicals in her dark lab - by the end of the short film, it is revealed that she is actually darkroom photographer! This short film is going to be shown before every single film at the festival! We are incredibly honored. Make sure you get out to see it!



Baccalaureate



**Class of
2019**



BACCALAUREATE

**WEAR YOUR
CAP & GOWN
!**

WEDS. MAY 29

6:30 PM

**at PEOPLE'S
CHURCH**



MISSING THE DARKROOM?

Join us at Community Darkroom 517, Greater Lansing's only public darkroom facility!

WHEN

Select Thursday evenings from 6-9pm

WHERE

East Lansing High School, Room 707,
Enter through door 53

WHO

Photographers who have experience in the darkroom and want to play! If you took photography years ago and need a refresher, we would be happy to help you out!

communitydarkroom517@gmail.com

communitydarkroom517.org

[@communitydarkroom517](https://www.instagram.com/communitydarkroom517)



GET A HEAD START ON COLLEGE BY TAKING AN AFTER SCHOOL DUAL ENROLLMENT ART CLASS!

During the 2019-2020 school year, ELHS students can select to take a college art classes at East Lansing High School, through a Dual Enrollment partnership with *Kendall College of Art and Design*. In the fall, first semester, ELHS will be offering the KCAD class: **DESIGN & COLOR 113**. **This class is a computer graphics class that emphasizes design concepts.** It is a foundation class for most college art programs and will give the student a strong grasp of design knowledge and experience using Adobe Creative Suite. Both *Adobe Illustrator* and *Photo Shop* are programs often used in colleges and in the design industry. Second semester ELHS will be offering the KCAD class, **COLOR 112**. **This is a painting class with the "focus on problem-solving and studying the properties and interactions of color".** This class utilizes a variety of subject matter, including landscape, cityscape and still lives using gouache, watercolor and acrylic paint.

TIMES / LOCATION

All junior and senior high school students, who meet the requirements below and are interested in enhancing their Visual Art academic experience should stop in to room to see Mrs. Remer-Saenz or contact her at Robin.remersaenz@elhs.us for details. **The student teacher ratio in this class, 10-1 maximum, which is unheard of!** Students receive **3 college credits** and **.5 ELHS credits** for the Color 112 class. The class meets **two days a week**, after school on Monday and Wednesday after school, from 2:45 until 6:00 in the ELHS art classroom. Students taking the class, as a high school and college credit, will be required to have one less class during the school day, therefore having 5 regular ELHS classes for the semester. I recommend, for student productiveness, to take 4th or 6th hour as their open period.

APPLICATION / ELIGIBILITY

This dual Enrollment is open to ELHS students who meet 2 of the following requirements:

- Successfully complete 2 visual art classes. **OR**
- Recommended by a high school art teacher. See me if you did not have art at ELHS but have had experiences elsewhere.
- A portfolio review with a Dual Enrollment teacher or a KCAD admissions advisor, may be needed.
- Print and complete the dual enrollment New **KCAD Student Approval form**. Turn in with signatures.
- Print and complete the **ELHS dual Enrollment form**, (on ELHS website). Turn in with signatures.
- Have your counselor put a KCAD placeholder in your schedule for the class.
- Request an official copy of your high school transcript to be sent to submit to the Kendall College of Art and Design.
- If you are a new KCAD student, complete the Kendall Dual Enrollment Registration on the KCAD website, found under Admissions, click on undergraduate registration. Fill out the form in its entirety.

Our School Code is 231300 You will also need to type in your SS# for State funding purposes. **If you are planning on taking the fall class, Design & Color 113, please complete the 2 bolded forms above ASAP, with signatures & drop it off to Ms. McGraw in the office to get staff signatures.** **You can also register for spring class, Color 112 now, Although the Application Deadline for it is November 2019, you will need to do your paperwork to place it on your schedule for next spring now. See Mrs. Remer-Saenz or Ms. McGraw in counseling for application procedures.**

FINANCIAL

For ELHS students, as well as most area high school students, the cost of dual enrollment will be supplemented by the school district. For our East Lansing High School students, the district will cover most of the cost with the student paying the remaining balance of approximately \$150.00. Taking the same class at Kendall College would cost almost \$2,000.00

KCAD is a part of Ferris State University and is a nationally acclaimed college of art and design whose statewide Dual Enrollment program has proven benefits for students.

Visit kcad.edu/admissions/dual-enrollment or phone 800-676-2787 for more information.

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