Meeting Minutes

William Donley School Association Meeting

Date/Time: September 21st, 2021 7:00-8:30pm Location: Zoom

Board Officers:	Attendees:
President: Julie Tobin	Rhiannon Worgess-Carveth
Vice President: Rhiannon Worgess-Carveth	Emily Ostrowski
Treasurer: Emily Ostrowski	Julie Tobin
Secretary: Lisa Farzam	Lisa Farzam
	Tracey Barton
	Jessica Murphy
	Melissa Root
	Molly Coscarelli
	Catrice Ferguson
	Corey Longley Palmer
	Leah Addis
	Megan Laskos
	Michelle Dahlmann

Introduction's:

- Introduced all officers and each person attending introduced themselves.

Approval of May's meeting minutes:

- First motion by Rhiannon Worgess-Carveth and second by Emily Ostrowski.

Treasurer's report: Emily Ostrowski

- Checking at \$23,520.86
- Savings at \$14,139.86
- Total of \$37,765.72
 - Brought in:
 - Box Tops: \$11.50
 - Square Art: \$145.23
 - Marco's Pizza: \$89

- Amazon Smile: \$67.86
- Can fundraiser: \$177
- Teacher's are eligible for a reimbursement of \$125/teacher for the 2021-2022 school year from us.
 \$125X14=\$1,750. This is to go towards their classroom libraries and is in addition to the normal
 \$100/teacher reimbursement per year.
- Still have about a \$400 expense outstanding for the end of year 5th grade t-shirts last year
- Approved treasure's report. First by Lisa Farzam and second by Rhiannon Worgess-Carveth.

Teacher's Report: Tracey Barton

- Mrs. Darling is so happy to have the reimbursement \$125 from us. She was able to use it to get update books for her in -class library.
- Teacher's really like the new t-shirt design and are excited to get some new Donley Shirts.
- Teachers are so appreciative of our constant support. They know they can come to us with any concerns and we will find a solution.

Principal's Report: Tracey Barton

- Things are going well so far the first few weeks. Most questions/concerns are around covid and procedures around covid. An email will be sent to everyone in the school when we have a positive case.
- The parking loop is going well at pick-up and drop-off
- For the most part, everyone is so happy to all be back to in-person learning and things are going well.
- There is a real focus on wellness at this time. Looking for ideas to help promote student wellness/celebrations in the building.

DPC Report: Rhiannon Worgess-Carveth

- DPC is the District Parent Council. Their role is to facilitate ideas and help for all school councils.
- They like to have 1 representative from each school at the meeting to discuss different ideas pertaining to what's going on at that time. The goal is to have 1 representative each meeting talk about/discuss something their council is working on and how it might be helpful for other schools in the district.
- Next meeting is October 21st, 2021

Committee Reports/Fundraising Opportunities:

- **Marco's:** 1st Thursday of the month. When you call and order and say it is for Donley, Marco's will donate a portion of the sales back to Donley.
- **Box Tops:** We now must have parents scan their receipts, so this has been tough fundraiser since they made this change.
- **Amazon Smile**: We had looked into why Donley wasn't showing up as an option and thought it was all taken care of, but are being told it still isn't showing up. Emily to look into this again before next meeting
- Kroger: Need to look at this as an opportunity?
- **Spirit Wear:** The link to purchase short sleeve t-shirts, long sleeve t-shirts, and sweatshirts went out Friday. So far people are really happy with the new logo and orders have been made.
 - WDSA needs to decide on what we will order in bulk to be able to sell at future events, hopefully.
- Square One: The art teacher is currently working with all of the students to get the artwork completed.
 Once we get that back, we will send it to square one. They will provide us flyers for each child with their work and what it would look like on a few different products. This timing allows us to get orders back before the holidays.
- **Book Fair:** Thinking of ways to do this in-person, but logistically thinking that online might be the best option for the fall with the hopes of actually holding the spring book fair.
- New Business:
 - **Create newsletter**: Introduce WDSA and what we do. Include a list of upcoming events/fundraisers.

- **Look into Mulch Fundraiser:** Through Hammond farms
- Art teacher: Requested by one parent to make sure that the art teacher is going to work to challenge the students this year. At this time they are working on the basic art concepts and their artwork for square one, but then they will be moving on to clay and other type of texture units.
- Donations: Another parent offered to donate fidgets to be sold and any profits made could go to Donley. We will need to discuss this in a bit more detail since we are not able to have events to sell at right now.
- **How do we share information with everyone?**: Maybe we need to include meeting minutes/budget info in email blast for all to see. This way we can be transparent on where the money we fundraise for is going. Also we can send thank you's from teachers and students to everyone in email blast.
 - Make meeting minutes available on the website
 - Pump facebook/Instagram with what we are doing so everyone knows.
- Lunches for Conference days:
 - Maybe something local. Soup Spoon. Olive Garden, Cambell's market, BlackCat bistro.
 Michelle offered to do Portello's. Julie provided email address for people to contact her and we will coordinate through email/texts prior to next meeting.
 - Tuesday, October 12th:
 - Thursday, October 14th:
 - Tuesday, October 19th :

Motion to adjourn: First Lisa Farzam and second Rhiannon Worgess-Carveth.

Next meeting: October 19th, 2021