

**EAST LANSING PUBLIC SCHOOLS**

**School Fire Drill Report**

**NAME OF SCHOOL REPORTING:**

**DATE OF FIRE DRILL:**

**EXACT TIME OF DAY:**

**REGULAR OR BLOCKED DRILL:**

**EXACT TIME REQUIRED TO EVACUATE BUILDING:**

**NUMBER OF STUDENTS IN ATTENDANCE:**

**DRILL NUMBER THIS SCHOOL YEAR:**

**REMARKS:**

Signature of Person Conducting Drill

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**Title:** Principal

**FOLLOWING EACH FIRE DRILL PLEASE SUBMIT A COPY OF THIS REPORT TO:**

Meridian Township Fire Dept.  
Fire Prevention Bureau  
5100 Marsh Road  
Okemos, MI 48864

**\*Please send a copy of this report to: Jason Sparkia – Data Services and  
Michele Huisgen – Central Administration**